

**TO MEMBERS OF PINVIN PARISH COUNCIL**

**You are duly required to attend the next meeting of the Parish Council to be held on  
Tuesday 6<sup>th</sup> June 2017  
in Pinvin Memorial Hall at 7.30pm**

**AGENDA**

1. Apologies for absence
2. Declarations of Interest
  - a. Register of Interests: Councillors are reminded of the need to update their register of interests.
  - b. To declare any Disclosable Pecuniary interests in items on the agenda and their nature.
  - c. To declare any Other Disclosable Interests in items on the agenda and their nature.
3. Parishioners' comments:
4. 

<p><b>The meeting will be adjourned for Public Question Time</b> The time allocated is at the discretion of the Chairman. Residents are invited to give their views and question the Parish Council on issues on this agenda, or raise issues for future consideration at the discretion of the Chairman. Members of the public may not take part in the Parish Council meeting itself. The period is not part of the formal meeting; brief notes will be appended to the minutes as an aide memoire.</p>
---
5. Minutes of meeting held on Tuesday 2<sup>nd</sup> May 2017
5. Minutes of allotment committee meeting held on Tuesday 28<sup>th</sup> March 2017
6. Matters arising from 2<sup>nd</sup> May
7. Finance
  - a) Current Balances
  - b) Cheques for signing
  - c) Quarterly budget review: 31<sup>st</sup> March 2017
  - d) Audited accounts & Annual Return : 31<sup>st</sup> March 2017
    - (i) Proposal to approve Section 1: Annual governance statement (attached)
    - (ii) Proposal to approve Section 2: Accounting statements (attached)  
*Accounts & Audit regulations 2015*
    - (iii) Internal auditor's report & recommendations (attached)
8. To approve membership of committees: staffing, allotments, finance and complaints
9. Planning
10. Correspondence
11. Reports
  - a) District & County Councillor
  - b) Village organisations

Date of next meeting – Tuesday 4<sup>th</sup> July 2017

Nicola Harding,  
Clerk to the Parish Council