

UNADOPTED

PINVIN PARISH COUNCIL

Minutes of Meeting of Pinvin Parish Council, held at Pinvin Memorial Hall on
Tuesday 5th July 2016 at 7.30pm

Present

Cllrs K Rowe (Chairman), S Mitchell, D Biddle, R Coates, A Wilson, A Mustard
N Harding (Clerk)

1. Apologies for absence

There were apologies received from Cllr Tucker and Cllr O'Dell.

2. Declarations of Interest

Cllr Coates declared an interest in item 8, Planning: Vale Green Energy.

3. Parishioners' comments

There were no comments to report.

4. Minutes of meeting held on 7th June 2016

Proposed Cllr Mitchell, seconded Cllr Wilson, all agreed, that the minutes of the above meeting should be taken as a true record.

5. Matters arising from 7th June 2016

- *Grass-cutting:* The Clerk had been informed that the current contractor had closed the business. It was agreed that the Clerk would establish if contracts were being transferred and to inform the company director that the Parish council would terminate their contract within 30 days should this not be fulfilled. It was also proposed to amend the current documentation to include a clause in relation to termination of contract ahead of the start of the new season.
- *Play area:* The Children's Play Advisory Service had recently completed their inspection of the playground. As there was significant rot detected in the bases of the posts and the gun barrel was missing from the canon, it was agreed to cut off the damaged equipment at ground level with a view to turfing over. It was also proposed to consider replacing the rotting timber pieces surrounding the sand pit with plastic ones. *Cllr Coates to action.*
Cllr Wilson agreed to look at the picnic table which has a plank loose and rotting crosspiece, and to insert additional pegs and ties in the grass grid under the swing.
Wear remains in the bottom shackles of the swing which require replacing - *Cllr Rowe to action.*
Cllr Mustard agreed to now oversee the playground rota – *Cllr Mitchell to liaise.*
The Clerk agreed to circulate a copy of the play inspection report completed on 23 June.
- *Litter bin:* Cllr Mitchell agreed to liaise with a parishioner to action the missing door.
- *Memorial Hall:* The outline planning application submitted by Lone Star Land for land adjacent to The Business Centre had been received and circulated to all members. Cllr Rowe agreed to circulate copies of related drawings to all Cllrs. The Chairman requested comments from members and there were none reported. *Action: Responses to be forwarded to the District Council by 26 July.*
- *Environment Agency:* The Clerk had drafted a letter on behalf of the Council to Nigel Huddleston, MP for mid Worcestershire, requesting his support with current action undertaken by the Environment Agency and other partnership organisations in Throckmorton. *Action: Clerk to forward correspondence, copied in to the Clerk of Bishampton & Throckmorton Parish Council and Cllr Tucker. Site meeting to be agreed and members updated accordingly. Chairman to liaise with the Chairman of Bishampton & Throckmorton Parish Council.*

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- *CPRE meeting 14 June:* No major updates to report at present. Chairman to provide a watching brief.

6. Finance

a) Balances as at 1st July 2016

Current account	£2,362.17
Business account	£21,698.25

b) The following accounts were presented for payment:

Clerk salary and expenses	£471.75
GBD Ltd: 2 x Mat grass-cuts	£776.09
PC Telephone charges: June	£26.55

Proposed Cllr Coates, seconded Cllr Biddle, all in favour, that the above accounts should be settled.

c) First quarter bank reconciliation & review of budget 30 June 2016:

Cllr Mitchell had completed and approved checks of the bank reconciliation for this period.

Action: Cllr Mitchell to forward signed document to the Clerk.

Cllr Mitchell had completed a budget review against actual expenditure to date. It was noted that variations exist quarter on quarter, and no concerns had been noted to date.

d) Proposal to approve authorised signatory to verify quarterly and year end bank reconciliations in line with Pinvin Parish Council's Financial Regulation 2.2:

Proposed Cllr Mitchell, seconded Cllr Wilson, all in favour to nominate Cllr Coates to oversee the checks for the remainder of the financial year.

e) Proposal to approve hourly rate and monthly working hours of Parish Lengthsman:

Proposed Cllr Wilson, seconded Cllr Biddle, all in favour to approve payment of £15 per hour, 10 hours per month for the monthly lengthsman's work plan, with effect from 1st July.

Cllr Coates drew member's attention to a dead tree at the coppice area near fencing at Pinvin crossroads. It is believed that this is a Highways issue due to its location adjacent to the footpath.

Action: Cllr Wilson to tape off, Clerk to report as soon as possible to Highways.

f) Proposal to approve compensation received from Infinis to Farm Business tenant @ £200.00:

Proposed Cllr Wilson, seconded Cllr Mustard, Cllr Biddle abstained, remaining Cllrs in favour to approve payment.

g) Proposal to approve expenditure @ £342.66 for one third share of replacement spare VAS battery:

Proposed Cllr Wilson, seconded Cllr Biddle, all in favour to approve expenditure. *Action: Clerk to confirm shared expenditure with the Clerks of Wyre Piddle and Bishampton & Throckmorton Parish Councils.*

7. To consider options for the future use of land between North End and the edge of the proposed residential housing development off Upton Snodsbury Road

Lone Star Land had requested the Parish Council's consideration regarding the acceptance of land for £1.00 between the edge of the proposed development and existing houses at North End, Upton Snodsbury Road. Cllr Rowe reported that if members were in agreement no future development could take place and the land could be retained as open space for parishioners.

Members agreed in principle to the offer, however were unanimous that this must be subject to a clear understanding of what would be on the land and what would be passing through, as the current drawings in the outline application include the existence of a shallow sided depression in the related flood documentation. It was agreed that the conditions and planning statements in relation to this area of land require careful scrutiny ahead of further consideration.

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Action: Cllrs to examine planning documents further. Cllr Rowe to request additional clarification and a formal offer from Lone Star Land, to be forwarded to members once received.

8. Planning

W/16/01024/OU: Mr K. Boulton – Outline application for 10 holiday lodges and access with all other matters reserved; The Park, Abbey View Road.

Comments from Wyre Piddle Parish Council had been received and circulated to members for consideration and forwarded to the District Council. It was agreed that members of the Council were in support of the objections raised and would comment accordingly to the District Council ahead of 8 July. *Action: Clerk to forward comments to Planning.*

Cllr Coates declared an other disclosable interest in the following item:

An application had been received from Vale Green Energy for the application of an additional two anaerobic digesters. As assurances were provided following a recent site meeting with Bishampton & Throckmorton Parish Council that no additional heavy goods traffic would be generated as result of this application, members had no further comments to report. Cllr Rowe retained the documentations for further inspection.

W/16/01625/OU: Land adjacent, The Workshop Business Centre, Main Street
Outline application for new residential development, up to 40 dwellings, with associated access and infrastructure – Lone Star Land. *The Clerk had forwarded the link to members for their consideration – comments to be received by 26 July.*

9. Correspondence

The Clerk shared correspondence received from Cllr Mitchell, outlining his formal resignation as member of the Council with effect from 6 July, as advised at the Annual Meeting in May. Thanks were extended by all members to Cllr Mitchell in recognition of his considerable efforts as Parish Councillor over the past seventeen years.

10. Reports

District/County Councillor: Cllr Tucker had sent her apologies, therefore no report at present.

Playing Fields: No reports at present.

Memorial Hall: No further reports at present.

11. To consider the exclusion of the public and press in the public interest for consideration of the following item:

Recovery of debt relating to remedial work at Pinvin allotments. *Proposed Cllr Coates, seconded Cllr Biddle, all in favour.*

The Clerk provided further updates for information. It was agreed that any further updates would be circulated once received for further consideration.

12. Date of next meeting

The next meeting of the Parish Council will take place on Tuesday 2nd August 2016 at 7.30pm in the Committee Room of Pinvin Memorial Hall.

The meeting closed at 9pm.

Signed

Chairman

Date.....