

UNADOPTED

PINVIN PARISH COUNCIL

**Minutes of Meeting of Pinvin Parish Council, held at Pinvin Memorial Hall on
Tuesday 2nd August 2016 at 7.30pm**

Present

Cllrs K Rowe (Chairman) D Biddle, R Coates, A Wilson, T O'Dell
N Harding (Clerk), District/County Cllr E Tucker
One parishioner

1. Apologies for absence

There were apologies received from Cllr Mustard.

2. Declarations of Interest

Cllr Rowe declared an interest in Finance item 6b, Wychavon Sport.

3. Parishioners' comments

A resident of Gosney Fields had drawn the Council's attention to the condition of the footway by the lay by at North End, stinging nettles and brambles protruding across the adjacent path, and overhanging trees near to the junction of Church Lane and Main Street. It was confirmed that the Parish lengthsman had included these areas for attention in his latest work plan and removed the vegetation.

Action: Clerk to update and advise resident to liaise with St Nicholas Middle School regarding the condition of the turning circle's planted area.

A parishioner had requested the Council's consideration of his plans to improve the security and privacy along his existing boundary line in front of Mandalay, Main Street. Members agreed that the erection of fencing on the homeowner's side of the existing hedge would be the Council's preferred option, as this was considered to be more in keeping with the rest of the village.

Action: Clerk to provide update to homeowners.

4. Minutes of meeting held on 5th July 2016

Proposed Cllr Coates, seconded Cllr Wilson, all agreed, that the minutes of the above meeting should be taken as a true record, pending an amendment to item 6g from £342.66 to £26.66, one third share of replacement spare VAS battery .

5. Matters arising from 5th July 2016

- *Section 106: Lone Star Land planning applications W/16/01625 & W/16/01586:* The Clerk had circulated a summary following the meeting with Jem Teal on 21st July. The discussion moved to the specific detail of the planning application for a replacement Memorial Hall, currently pending consideration.

Cllrs agreed that concise information was now essential with written confirmation from the land agent (Lone Star Land) to confirm the key points of detail relating to the two applications submitted. The following points were proposed in summary:

- (i) The Chairman of the Memorial Hall to obtain an agreement in writing from Lone Star Land, confirming in detail how the £125,000 contribution assured towards the replacement of the Memorial Hall is to be secured, utilised and protected ahead of any deal secured with a developer - details to be forwarded as soon as possible to members of the Parish Council and Cllr Tucker.

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(ii) The Parish Council to clarify the detail of any formal agreement between Wychavon District Council and Lone Star Land with Wychavon Planning Officers as soon as possible to ensure that all conditions are beyond doubt.

(iii) County Cllr Tucker to establish at which Planning Committee the applications will be considered.

(iv) Parish Councillors requested County Cllr Tucker's intervention in arranging an urgent meeting with Officers at Wychavon District Council during the consultation window, as an opportunity to make a fully informed decision in order to co-ordinate a collective response. It was agreed that County Cllr Tucker would liaise with Wychavon District Council and confirm details of a proposed meeting with the Parish Council as soon as possible.

- *Site meeting with Nigel Huddleston:* Cllrs agreed that the recent site meeting held on 1st August was both positive and productive. Mr Huddleston had already intervened and offered his full support to Pinvin and Bishampton & Throckmorton Parish Councils, and assured any updates would be forthcoming in due course. It was agreed that the Clerk would forward any further responses to the Council, in addition to a co-ordinated response to Bishampton & Throckmorton Parish Council.
- *Pershore Times:* The Clerk had requested a short article for inclusion in the next addition of Pershore Times, advertising availability at Pinvin allotments.
- *Dead trees, Main Street:* The Clerk confirmed that Worcestershire County Council had been notified of the three dead trees reported, and would request updates following the meeting to circulate to members.

6. Finance

a) Balances as at 1st August 2016

Current account	£2,210.54
Business account	£20,699.20

b) The following accounts were presented for payment:

Clerk salary and expenses	£480.05
Wychavon DC: Play area inspection	£87.74
Westcotec: VAS spare battery	£96.00
Wychavon Sport: 2016 entry fees	£57.00
Severn Trent: Allotment water charges	£45.51
Npower: Energy charges 1/4-30/6/16	£242.05
Npower: Sensor charges 1/4-30/6/16	£15.10

Proposed Cllr Wilson, seconded Cllr Coates, all in favour, that the above accounts should be settled.

It was agreed that the Clerk would request an amended invoice and credit note from GBD Evesham Ltd, outlining the Parish Council's query in relation to the June invoice submitted, as clarification was needed regarding the number and date of cuts completed ahead of the closure of the business.

Action: Clerk to update members accordingly.

c) Proposal to support Rural Rate Relief application from Pinvin Stores under Section 137: Cost to the Parish @ £142.89.

Proposed Cllr O'Dell, seconded Cllr Coates, all in favour to approve this application.

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d) Proposal to approve grass-cutting expenditure for the remainder of the 2016-17 season @ £358.00 plus VAT.

Proposed Cllr Biddle, seconded Cllr Wilson, all in favour.

Action: Clerk to forward Terms & Conditions and Order for schedule of works to New Farm Grounds Maintenance. Current insurance certification had been requested and received.

7. Allotments: Housing Association updates

It was agreed that Cllr Wilson and Cllr Biddle would liaise with Rooftop Housing Group and an allotment tenant regarding Rooftop's agreement to erect fencing at the allotments.

Cllr Biddle confirmed further details regarding dog signage, for formal consideration by members at the September meeting.

8. Planning

- W/16/01833: Forest Farm nurseries, Allens Hill – Conversion of barn to residential use with associated works.

Responses to be received by 16th August – Cllrs had no comments to make.

- W/16/01586/OU: Pinvin Memorial Hall, Main Street – Outline application with all matters reserved for a new Memorial Hall, Pre-school building, changing room facilities with associated parking and the demolition of the existing Memorial Hall and changing rooms:

It was noted that the Parish Council had not yet formally approved the submission of this application. As the Parish Council is custodial trustee of the land on which the Memorial Hall is sited, members were also notified that as such, the Parish Council would need to be instructed by the Memorial Hall Committee to submit a planning application on their behalf.

Action: It was agreed that the Chairman of the Memorial Hall Committee would initiate this request.

9. Correspondence

Wychavon DC: New Homes Bonus updates had been received regarding the need for proper community consultation, informing residents how much bonus is available, and suggestions invited about how to utilise the money in addition to any recommendations from the Parish Council.

Action: Item to be revisited at the September meeting.

Wychavon DC: The notice of a casual vacancy arising on the Parish Council had been received and advertised on the Parish notice board.

Action: Item to be revisited at the September meeting.

Wychavon DC: An invitation had been received to a 'Clean, green and safe places' event for Parish and Town Councils on Thursday 15th September at the Civic Centre in Pershore, 6-8pm, followed by the Wychavon CALC meeting. Two places were available per Parish and it was confirmed that Cllr Rowe and Cllr O'Dell would attend on behalf of the Council.

10. Reports

District/County Councillor:

- *Social activity scheme: Wychavon District Council:* A six week initiative is planned in support of the rural isolation programme for the over 55 age group in Parishes. It was agreed that posters would be advertised and circulated to residents to inform them of the scheme and of the forthcoming coffee morning scheduled for 6th September at 10.30 in the Hangar Bar, Coach & Horses.

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Action: Cllrs Biddle, Rowe and O'Dell to circulate posters. Clerk to advertise on the Parish notice board.

- *Police and Communities Together:* The next PACT meeting is scheduled for 12th October.
- *Northern Link:* Positive progress is being achieved: a bid has been submitted to the Government Growth Fund for £5 million with a response anticipated in the Autumn.
- *Main Street:* Preparatory work is currently underway for scheduled surface dressing works along Main Street.

Playing Fields: No reports at present.

Memorial Hall: No reports at present.

11. To consider the exclusion of the public and press in the public interest for consideration of the following item:

a) Recovery of debt relating to remedial works at Pinvin allotments

The Clerk had provided further updates prior to the meeting, and it was agreed to move to item 12.

12. Date of next meeting

The next meeting of the Parish Council will take place on Tuesday 6th September 2016 at 7.30pm in the Committee Room of Pinvin Memorial Hall.

The meeting closed at 9.30pm

Signed

Chairman

Date.....