

UNADOPTED

PINVIN PARISH COUNCIL

**Minutes of Meeting of Pinvin Parish Council, held at Pinvin Memorial Hall on
Tuesday 6th September 2016 at 7.30pm**

Present

Cllrs K Rowe (Chairman), D Biddle, A Wilson, T O'Dell, A Mustard, R Coates
District/County Cllr E. Tucker
N Harding (Clerk)
Two parishioners
Mr A. Wilkins (Lone Star Land)

1. Apologies for absence

There were no apologies.

2. Declarations of Interest

No declarations were made.

3. Parish Council vacancy: To consider the application received and to fill the casual vacancy by co-option

One application had been received and circulated to members ahead of the meeting. Proposed Cllr Rowe, seconded Cllr Biddle, all in favour, to co-opt Stephen Mitchell.

Action: Clerk to forward Declaration of office of Councillor for signing, and notify the monitoring officer at Wychavon District Council.

4. Parishioners' comments

The outstanding drain repair has now been completed. It was agreed that it needs to be established who instigated and completed the repair as they are now liable. *Action: Cllr Tucker to provide homeowner's details to Clerk.*

There are concerns that the number of vehicles for sale at the A44 roundabout junction with Abbey View Road is increasing.

Action: Cllr Mustard to forward details to Cllr Tucker who will pass on to the relevant authorities.

A concern had been received about the number of speeding vehicles and HGV's in the vicinity of Salt Boxes and Long Lane. Cllr Tucker had liaised with Highways and confirmed that speed lines will be installed near Salt Boxes to collect speed and volume data, which will differentiate between cars and HGV's.

A parishioner was in attendance to express his interest in supporting the work of the Parish Council with a view to application for possible membership in the future. The parishioner's interests especially involve environmental studies, legislation, public rights of way and horticulture. Cllrs all agreed that these skills would undoubtedly be a positive attribute to the work of the Council. The parishioner also raised concerns about the condition of some local rights of way in the vicinity of the airfield. It was recommended that any issues are reported to the Footpath Warden via Bishampton & Throckmorton Parish Council.

5. Minutes of meeting held on 2nd, 23rd and 30th August 2016

Proposed Cllr O'Dell, seconded Cllr Biddle, all agreed, that the minutes of the above meeting should be taken as a true record.

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6. Matters arising from August 2016

Damaged footway lamp: The Clerk presented quotations received from Prysmian and Western Power Distribution for a replacement wall bracket and lamp, in addition to a new column and lamp. The Clerk was awaiting notification of ownership of the existing wooden pole. It was agreed that the Council would pursue a possible claim with Highways as it is believed the old lamp may have sustained damaged as a result of tree surgery to an adjacent dead tree. Should this not be feasible, proposed Cllr Wilson, seconded Cllr Coates, all in favour to approve expenditure at up to £1000 for a replacement steel galvanised column and lamp. *Action: Clerk to update further.*

Environment Agency: The Clerk reported correspondence received from the Environment Agency and Nigel Huddleston.

VAS: The Clerk had been notified that damage had been sustained to the VAS bracket whilst in use in Wyre Piddle Parish. It was agreed to establish where the sign is currently and for it to be inspected.

Action: Clerk to liaise with Bishampton & Throckmorton Parish Clerk and Cllr Wilson.

Play area: The following items were reported during August inspections of the play area: The existing picnic table is beyond repair, soil is needed to fill a hole in the ground on the pirate ship, there is an exposed screw underfoot on the base of the ship and rotting timber pieces at the sand pit which require replacing with plastic trims. Cllr Coates agreed to make enquiries regarding the potential replacement of the bench and provide updates.

Action: It was agreed to provide expenditure of up to £500 from the existing play area budget for the remainder of the financial year for Cllr Wilson and Cllr Coates to liaise and report back to the Council with approved actions.

Speed limit extension: The extension of the existing 30mph speed limit to Gosney Fields will be implemented on 15th September.

Allotments: As there has been several fires burning general waste recently, it was agreed that a reminder should be included with the rental request for the new allotment year, that in line with the tenancy agreement, the allotment garden is to be used for no other purpose than a garden and therefore only small fires are permitted for allotment waste only. Cllrs agreed to defer this item for further discussion at the next allotment meeting.

Action: Allotment committee to be held on Tuesday 20th September, 7.30pm. Cllr Biddle to inspect the site with another member(s) ahead of the meeting.

Dead tree: The dead tree reported near to the crossroads has been inspected by the County Council. It is not considered unsafe at present but will continue to be monitored.

7. Finance

a) Balances as at 1st September 2016

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|------------------|------------|
| Current account | £1826.84 |
| Business account | £19,700.02 |

b) The following accounts were presented for payment:

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|---|----------|
| Clerk salary and expenses | £507.86 |
| Pinvin Playing Fields Association: Grant (ii) | £375.00 |
| Pinvin Memorial Hall Committee: Grant (ii) | £375.00 |
| Telephone charges: July & August | £53.10 |
| GBD Ltd: June cuts x 2 | £776.09 |
| New Farm: August cuts x 3 | £1288.80 |

Proposed Cllr Wilson, seconded Cllr Coates, all in favour, that the above accounts should be settled, including additional cuts invoiced by New Farm Grounds Maintenance during August @ £1288.80.

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c) Proposal to approve extension of the Parish Council printer warranty to May 2017 @ £12.20 inc VAT:

Proposed Cllr Biddle, seconded Cllr Wilson, all in favour.

d) Proposal to approve a donation of up to £100.00 towards hire of the Coach & Horses Hangar bar for the forthcoming Wychavon District Council social event.

Proposed Cllr Coates, seconded Cllr Wilson, all in favour, to approve expenditure @ £75.00 from the donations budget.

e) Proposal to approve expenditure up to £100.00 from the allotment budget for the purchase of dog signage at Pinvin allotments.

Proposed Cllr Biddle, seconded Cllr Wilson, all in favour, for Cllr Biddle to purchase 6 plastic, weather proof signs.

8. Planning

Proposal from Cllr Rowe to recommend that the Parish Council support planning applications:

- W/16/01586/OU – Pinvin Memorial Hall, Outline application with all matters reserved for a new Memorial Hall, Pre-school building, changing room facilities with associated parking and the demolition of the existing Memorial Hall and changing rooms, and:
- W/16/01625/OU: Land adjacent, The Business Centre, Main Street – outline application for new residential development, up to 40 dwellings, with associated access and infrastructure.

Mr A. Wilkins of Lone Star Land confirmed that following a discussion with drainage engineers, should the Parish Council wish to agree to the proposal of Lone Star Land 'gifting' the designated open space area within the residential planning application for £1.00, the attenuation pond would be fenced off, landscaped and maintained by a management committee, thereby ensuring no liability on behalf of the Council.

The Chairman shared an update received from McCartney's land agent via the Clerk.

In terms of the Council's outstanding concerns regarding the legal mechanism required and level of monies offered in order for the two applications to link together, Mr Wilkins advised that members raise these concerns in their responses to Wychavon District Council, requesting necessary assurances that the proposed £125,000 funding towards a new hall is delivered with a mechanism available to ensure that this sum will be safeguarded for future use.

It was confirmed that such an agreement would form part of the planning consent, so that a developer purchasing the site will do so with a legal agreement attached. *Action: Mr Wilkins to shortly engage in a dialogue with Wychavon District Council.*

The following concerns were raised by Cllr Mitchell:

1. No written comment had been received from Pinvin Memorial Hall Committee or Playing Fields Association requesting the Parish Council to submit a planning application on their behalf – as custodian trustees, the Parish Council is required to act within the authority of these two organisations.

Action: Clerk to write to the Secretary of Memorial Hall Committee and Playing Fields Association, to request they formally stipulate in writing to the Parish Council that the Committees wish the project to go ahead.

2. A joint meeting between the Hall and Playing Fields Committees has not taken place with Lone Star Land to take part in any negotiations to date, despite the Hall Committee executing the project. In order for additional funds to be raised to realise the project, it was felt that there needs to be a committed group of individuals from the Hall Committee, collaborating in order to ensure the project comes to fruition.

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It was recommended that there needs to be a clear understanding of the costs involved in the new Memorial Hall venture and assurances that the project is viable, in order to source the match funding required for what is planned to be a significant sized hall. Should this not come to light, Mr Wilkins confirmed that the fallback position would see a legal mechanism secured to ensure the monies guaranteed would be used to refurbish the existing hall.

Cllrs agreed that although there remained some reservations, this was a positive opportunity to secure money to replace/improve this village asset.

Proposed Cllr Mitchell, seconded Cllr Mustard, all in favour, that the Parish Council support applications W/16/01586/OU & W/16/01625/OU subject to:

- A payment contribution of at least £125,000 secured via a legal mechanism to be determined in discussion with Wychavon District Council, via a Section 106 agreement or Unilateral undertaking
- Monies secured made specifically available for the intended purpose, as a contribution towards a new hall, or utilised for improving the existing Memorial Hall
- Monies to be physically paid up front upon implementation of the scheme

9. Correspondence

- Worcs CALC: Clerk’s gathering – Thursday 3rd November: ‘The Clerk’s Checklist.’ Clerk to attend.

Further training dates have been made available for Cllrs in October – Clerk to forward.

- Wychavon DC: The ‘Clean, green and safe’ event takes place on 15th September. Cllrs Rowe and O’Dell to attend.

Following item 9 on the agenda, the Chairman announced his decision to step down as Chairman of the Parish Council due to the time constraints associated with his additional role as Chairman of the Memorial Hall Committee and subsequent involvement in the potential replacement of the hall..

Proposed Cllr Rowe, seconded Cllr O’Dell, all in favour to nominate Cllr Mitchell as new Chairman.

Thanks were extended by all members to Cllr Rowe for his time and efforts in his role as Chairman.

10. Reports

District/County Councillor: Temporary traffic lights at the junction of Mill Lane, Pershore failed on 6th September, causing long delays for road users. A new, local traffic management company has since been appointed who will be available to swiftly respond to any future issues which may arise. New vehicle actuation equipment and stop/go signage will be available and Worcestershire County Council will review the traffic management plan to ensure its future efficiency.

Playing Fields: No reports at present.

Memorial Hall: No further reports at present.

11. Date of next meeting

The next meeting of the Parish Council will take place on Tuesday 4th October 2016 at 7.30pm in the Committee Room of Pinvin Memorial Hall.

The meeting closed at 9.55 pm.

Signed

Chairman

Date.....