

PINVIN PARISH COUNCIL

Minutes of Meeting of Pinvin Parish Council, held at Pinvin Memorial Hall on Tuesday 8th November 2016 at 7.30pm

Present

Cllr S Mitchell (Chairman), A Mustard, D Biddle, A Wilson, T O'Dell, K Rowe, R Coates

District/County Cllr E. Tucker

N Harding (Clerk)

Five parishioners and three representatives from Bishampton & Throckmorton Parish Council

Representative from Environment Agency

1. Apologies for absence

There were none received.

2. Declarations of Interest

There were no declarations made.

3. Parishioners' comments

Two parishioners enquired about the Parish Council's maintenance programme regarding the row of trees situated along the perimeter fence of the playing fields. Although not considered urgent, the trees require pruning.

Action: Cllrs to inspect the trees as part of their routine play area inspections during November, with a view to making a decision at the December meeting.

A parishioner was in attendance to raise concerns regarding the speed of vehicles along Upton Snodsbury Road near to Salt Boxes. Following a recent speed survey undertaken by the County Council, data obtained had been forwarded to the parishioner and it was agreed to revisit this item later in the agenda.

4. Environment Agency updates

A representative from the Environment Agency was in attendance to brief members of the Council and to provide updates.

Action: Council to request further feedback in January 2017 if not received.

5. Speeding: Highways data results and actions

Detailed analysis had been circulated to members and a concerned parishioner following speed lines installed along Upton Snodsbury Road in September. The Chairman prepared the data in a clear format to facilitate a discussion about the findings. Traffic calming measures were considered highly unlikely and the presence of the Police/Community Support Officer was considered a more realistic option. The use of gating at the beginning of the 40mph zone was raised as a possible option, in addition to obtaining further advice from the Safer Roads Partnership at a future PACT meeting.

The Clerk and Cllr O'Dell confirmed that there were sufficient volunteers to consider the Community Speed watch Initiative.

Action: Cllr Tucker to liaise with the County Council Highways contact who initiated the study, to arrange a site meeting with Cllr Wilson, Mitchell, Rowe and concerned parishioner to discuss options available. Clerk to circulate possible dates and confirm once received.

Two Cllrs to attend the next PACT meeting on 18 January if possible for a police perspective on the issue.

6. Consideration of additional school crossing patrol: Main Street

It was agreed that Cllr O'Dell would liaise with the head teacher of St Nicholas Middle School to request a formal proposal for the Council's consideration at their next meeting in December. As two crossing patrols are in effect in a neighbouring Parish, Cllr Tucker agreed to investigate this further to provide additional detail for consideration.

7. Minutes of meeting held on Tuesday 4th October 2016

Proposed Cllr Rowe, seconded Cllr Wilson, all agreed, that the minutes of the above meeting should be taken as a true record.

8. Matters arising from 4th October 2016

- **30 mph sign:** The damaged/obscured sign was reported by the Clerk to the Worcestershire Hub on 12 October, but there were no updates to report at present. It was confirmed that some of the overgrown vegetation had now been cut back.
Action: The Chairman agreed to photograph all speed signs in the village and assess their visibility and condition in preparation for the next meeting, with a view to requesting any actions to be included in the next lengthsman's work plan.
- **Turning Circle:** The area had been tidied in the short term, however further attention was considered necessary in the Spring. It was recommended that laying fabric may be a less time consuming option to inhibit the weed growth.
Action: Review again in the Spring.
- **Youth Bus:** The head teacher at Middle School had confirmed that the bus could be parked at the front of the school's turning circle, provided sufficient space was made available for parents collecting children from clubs at the end of the day. Cllr Rowe confirmed that the bus would be available in the village for a two month free trial in the New Year, after which the Council would be required to provide a subsidy should the scheme prove successful. Cllr Rowe confirmed that Parishes currently involved in the scheme make an annual donation.
Action: Clerk to liaise with other Parishes to establish average costs incurred in preparation for 2017-18 budget discussions at December meeting.
- **Village signage:** The Clerk had established that although new signage may be approved by the Localism Panel, it would generally be expected that new community facilities or significant expansions to existing ones would be favoured in view of the sums currently allocated to the Parish. The Clerk had requested examples of signage from an interested parishioner and was waiting for a response.
Action: Clerk to establish eligibility for possible projects in NHB guidance. Cllrs to suggest at least two potential ideas to the Clerk to be included in the December Pinpoint as an initial starting point ahead of a further discussion.
- **Play area:** It was confirmed that the aerial run's rubber chain support may need replacing in the near future. It was agreed to monitor this for finger traps during routine weekly inspections in the first instance. A protective cap was missing on the climbing frame. *Action: Clerk to purchase x10 30mm caps. Clerk to look into replacement shackles and liaise with Cllr Coates/Mustard if necessary.*
A parishioner drew attention to holes in the playing field's surface when the goal posts are removed. As there are no sockets inserted, they present a risk to children catching their foot in the hole. *Action: Cllr Rowe to speak with the Playing Fields Committee.*
- **Litter Pick:** Having obtained litter picking equipment from the Clean, Green & Safe Places event, it was agreed to include a comment in the January edition of Pinpoint to request for volunteers.
- **Vehicle Sales:** As vehicles for sale have reappeared at the roundabout junction with Abbey View Road, it was agreed that Cllr Wilson and Cllr Mustard would action on behalf of the Council.
- **Footpaths:** The parishioner in attendance confirmed that he was yet to make contact with the Parish Footpath warden but would do so in the near future.
- **Allotment promotion:** No enquiries had been received following the recent promotion via BBC Radio Hereford & Worcester. It was agreed to repeat the advertisement in February/March in preparation for the new season. Two rents remained outstanding for 2016-17.

Action: Clerk to send reminder to one tenant, Cllr Biddle to hand deliver request to Abbey View tenant. Cllr Wilson agreed to liaise with Pre-School regarding the current condition of the willow tunnel at their allotment.

9. Finance

a) Balances as at 1st November 2016

Current account	£1,680.33
Business account	£23,429.70

b) The following accounts were presented for payment:

Clerk salary	£462.91
New Farm Grounds Maintenance: Final grass-cut	£429.60
*Mr M. Harris: WDC Arts & Crafts event – venue hire	£175.00

*The Parish Council had approved a £75.00 donation towards this expenditure at their September meeting. Cllr Tucker agreed to fund the remaining £100.00 using Divisional Councillor funding, which would be reimbursed to the Parish Council accordingly via the County Council.

Proposed Cllr Wilson, seconded Cllr Coates, all in favour, that the above accounts should be settled.

It was agreed to review the necessity of an additional grass-cut at the December meeting.

c) Review of budget 30 June - 30 September 2016: The Chairman had prepared a spreadsheet which had been circulated in advance of the meeting.

Proposed Cllr Coates, seconded Cllr Mustard, all in favour, to approve the budget review for the second financial quarter.

It was confirmed that the Clerk and Chairman would attend a forthcoming Precept & Budget training event at County Hall on Tuesday 22 November, 7- 9pm. Given that the budget for 2017-18 is due for consideration at the December meeting, it was agreed that any requests for future expenditure be put in writing and forwarded to the Clerk by 29 November in preparation for formal discussion on 6 December. *Action: Cllrs to consider and forward to Clerk.*

10. Planning

'Proposed by Cllr Mitchell that in view of the lack of consent by Pinvin Playing Fields Association to the planning application W/16/01586/OU for a new Memorial Hall, the Parish Council as custodian trustees to the Playing Fields Deed of Trust must withdraw the planning application.'

Following a successful meeting on 7 November with members of the Parish Council, Playing Fields Association and Memorial Hall Committee, Cllr Mitchell withdrew this proposal as the Playing Fields Association had confirmed that they were satisfied that a resolution had been reached and therefore had no objections to the application proceeding.

The representative from Lone Star Land had recognised that information contained within the current plans submitted to the District Council are not topographical and therefore additional clarity was requested in terms of the distance of the proposed hall from the football pitches.

It was agreed therefore to commission a topographical survey in order to modify the design of the building in terms of the distance from the pitches. A subsequent on-site meeting would be arranged between all relevant stakeholders once this had been achieved.

It was agreed that the Chairman of the Memorial Hall Committee and Chairman of the Parish Council would speak in favour of the hall application at the forthcoming Planning Committee meeting at the Civic Centre on Thursday 17th November at 2pm. Following further guidance from Cllr Tucker, the Chairman agreed to speak on behalf of the Parish Council regarding the related residential development W/16/01625/OU, should this be considered of value.

- **W/16/01323/CU:** Hyde Farm (Drakes Broughton Parish) – use of land for the stationing of up to 15 caravans for recreational and leisure purposes with new highways access onto A44.
Application approved.
- **W/16/02357/PN:** Land adjacent to 1 North End. A comments sheet had been circulated on 21.10.16 and a response was due to be received by 17 November. As there were concerns raised regarding the village boundary, it was agreed that the Chairman would explore the detail further and liaise with members ahead of the response date.
Action: Chairman to consider the Parish Council's response and circulate for additional comments, forwarding to the Clerk. Clerk to respond by 17 November.

11. Correspondence

- *Wychavon District Council:* The Community Development Awards had been announced for 2016. A person or group may be nominated for their services to the community via an online form, posted form or by telephone. Further details can be obtained from Tracy Grubb:
tracy.grubb@wychavon.gov.uk 01386 565168 & www.wychavon.gov.uk/recognitionaward
Closing date - Friday 3 February.
Action: Clerk to forward link to members.
- *Worcestershire County Council:* The Worcestershire Tobacco Control Alliance in conjunction with Wychavon District Council is running a short film competition. Further details obtained via <http://cutfilms.org/Wychavon>

12. Reports

District/County Councillor:

The announcement for the next Growth Bid regarding the proposed Link Road will be made on 23 November.

It is recommended that the Council send representatives to the next PACT meeting on 18 January as there have been useful discussions from the Safer Roads Partnership which may be of benefit to the Parish.

Playing Fields: No reports at present.

Memorial Hall: No reports at present.

13. Date of next meeting

The next meeting of the Parish Council will take place on Tuesday 6 December 2016 at 7.30pm in the Committee Room of Pinvin Memorial Hall.

The meeting closed at 10pm.

Signed
Chairman

Date.....