

## PINVIN PARISH COUNCIL

### Minutes of Meeting of Pinvin Parish Council, held at Pinvin Memorial Hall on Tuesday 7<sup>th</sup> March 2017 at 7.30pm

#### *Present*

Cllr S Mitchell (Chairman), D Biddle, A Wilson, T O'Dell, K Rowe, R Coates  
District/County Cllr E. Tucker  
N Harding (Clerk)

#### 1. **Apologies for absence**

There were apologies from Cllr Mustard.

#### 2. **Declarations of Interest**

There were no declarations.

#### 3. **Parishioners' comments**

Concerns had been raised about the recent pruning of trees at the end of Spion Kop. As Rooftop had not notified either the tenants or Parish Council, it was agreed to request a courtesy call ahead of any future grounds maintenance taking place.

*Action: Clerk to contact Rooftop.*

#### 4. **Minutes of meeting held on 24<sup>th</sup> January 2017**

Proposed Cllr Wilson, seconded Cllr Rowe, all agreed, that the minutes of the above meeting should be taken as a true record.

#### 5. **Matters arising from 24<sup>th</sup> January 2017**

- *Environment Agency:* Stuart Gamble had confirmed his attendance at the next Parish Council meeting on 4<sup>th</sup> April.

*Action: Clerk to request Mr Gamble's attendance at 7pm ahead of the meeting and inform those members of Bishampton & Throckmorton Parish Council wishing to attend.*

- *Dog fouling bye-laws:* Cllr Tucker had obtained copies of Wychavon District Council's Bye-laws (Dog Control Orders) which had been circulated. The Clerk confirmed that the local dog warden would be making patrols in the village and speaking with any dog owners in the vicinity. Any specific concerns or information should be raised with Worcestershire Regulatory Service's duty officers on 01905 822799 or via [wrsenquiries@worcesterservices.gov.uk](mailto:wrsenquiries@worcesterservices.gov.uk)
- *Playing Fields:* The Clerk had notified the Committee regarding litter found after recent football matches, in addition to health & safety risks noted in relation to missing post plugs near the goal areas. No responses had been received to date.
- *Village walkabout:* Cllr Wilson confirmed that the lengthsman had already taken action on those areas identified for his attention.

It was agreed to make contact in writing with three Abbey View Road residents currently utilising Parish land at the rear of their garden.

*Action: Clerk to circulate a draft letter to the Chairman for approval.*

Further damage had been sustained to speed signage along Upton Snodsbury Road.

*Action: Lengthsman to clean & Clerk to report to the Hub thereafter.*

- *Grounds maintenance 2017:* Members agreed that the first cut of the season should take place on Wednesday 29<sup>th</sup> March. No additional cutting areas were identified at the walkabout, however it was agreed that the lengthsman would attend to the Worcester side of the traffic lights by the 40mph limit and complete a mower's width cut to tidy the area. It was also agreed that Cllr

Wilson and Cllr Biddle would liaise with Arc & White's regarding the maintenance of the grassed areas opposite the houses on Abbey View Road.

*Action: Cllr Wilson to liaise with lengthsman & with Cllr Biddle.*

*Clerk to inform New Farm Grounds Maintenance of the first cut date and obtain renewed insurance certification once the current copy on record expires.*

- *Speeding: The Chairman agreed to make contact with the Chairman of Bishampton & Throckmorton Parish Council to arrange a joint meeting with the transport managers at Throckmorton Airfield in discussing HGV movements and speeds through the village. Cllr O'Dell had conveyed the Parish Council's interest in the Community Speed watch Initiative to their co-ordinator, but to date, no timescale had been provided.*

*Action: Clerk to circulate e-mail trail to members and formally convey in writing the Parish Council's interest as a follow up to Cllr O'Dell's enquiries.*

## 6. Finance

### a) Balances as at 1<sup>st</sup> March 2017

Current account	£2,424.83
Business account	£21,630.58

### b) The following accounts were presented for payment:

Salary and expenses	£484.41
Prysmian Cables: Replacement footway light 4	£672.00
Severn Trent: Allotment water charges 11/7/16-31/12/16	£66.13
Telephone charges: Dec-Feb 2016/17	£79.65
Npower: Energy charges 1/10-31/12/16	£231.65
Npower: Sensor charges 1/10-31/12/16	£14.55

The following two additional payments were presented for consideration:

Mr M. Harris: Arts & Crafts sessions donation	£75.00
Lengthsman: Payments July 2016 – Feb 2017	£521.21

Proposed Cllr Coates, seconded Cllr Rowe, all in favour, that the above accounts should be settled, including the two additional payments presented ahead of the end of the financial year.

It was agreed that future payments would be made to the lengthsman in advance of claiming back from the County Council.

*The Chairman moved the meeting to item 13, reports, for updates from Cllr Tucker.*

## 7. Parish lengthsman contract 2017/18

As a substantial amount of the County Council lengthsman budget remains for 2016/17, it was agreed that in the new financial year, a regular routine of scheduled tasks is required with invoices submitted on a monthly basis, in order to for the Parish to fully benefit from this County resource.

*Action: Cllr Wilson to liaise further with the lengthsman. Clerk to establish work pattern in neighbouring Parish. Cllrs to review at the next meeting.*

## 8. Playing Fields

The additional play equipment at the far end of the playing fields was inspected by members at the village walkabout. Although the majority of the equipment appears solid, it was agreed that the Parish Council should remedy the minor existing defects ahead of the annual play area inspection in May, when the opinion of the CPAS would be sought.

*Action: Cllr Rowe to inspect and agree next course of action to be determined at the April meeting.*

The condition of the perimeter of the sand pit requires attention. Various options were discussed and it was agreed that Cllr Coates would inspect it further with Cllr Wilson to fully establish costs to present and consider at the next meeting. The revised playground rota requires circulation.

*Action: Cllr Coates & Cllr Wilson to forward costings for inclusion on the agenda ahead of the April meeting. Cllr Mustard to circulate amended playground rota.*

#### **9. Parish Footway lighting**

Following the Council's inspections, the Clerk had completed an audit of the village footway lighting stock and it was agreed that those columns in most need of attention should now be identified. *Action: Clerk to forward spreadsheet to Cllr Rowe for his review & summary to report at the April meeting.*

#### **10. New Homes Bonus**

The Chairman & Cllr Wilson reported back to members regarding the proposed New Homes Bonus speed initiatives. The following proposals were agreed:

- Dragon's teeth and gating to be installed at the start of the 40mph limit.
- New VAS signage and pole to be used in and around Salt Boxes.
- Possible additional dragon's teeth markings at the 30mph limit.
- Yellow backgrounds to be erected behind existing 30mph signage for greater visual effect.
- One portable, battery powered VAS as per the existing model in use, and a fixed variable solar speed sign with Thank you/Slow down messaging (excluding poles.)

*Action: Completed figures to be finalised for proposal at the April meeting. Chairman and Clerk to finalise wish list to be presented to the CC Senior Highways Liaison Engineer.*

#### **11. Planning**

**W/17/00222/OU: Agricultural land, Abbey View Road** – Notification had been received of an extension of time application of planning approval W/08/02930/OU, for the construction of a new petrol filling station. Comments had been received from Wyre Piddle Parish Council and circulated to members ahead of the meeting. It was agreed that the Chairman would formalise an objection on behalf of the Parish Council, opposing the deferring of the application and the concerns surrounding the light pollution generated from the site.

*Action: Cllr Mitchell to formulate wording and circulate.*

**W/17/00040/HP: 17 Owletts End** – *New two storey end extension with facing brick and tiled pitched roof to match existing main house:* It was noted that no supporting documents were available online with the application, therefore it was impossible to comment.

*Action: Chairman to liaise with the case officer and update further.*

#### **12. Correspondence**

- *Chairman of Cropthorne Parish Council:* Request received to local Parishes in Wychavon to establish interest in forming a Chairman's committee to raise critical issues where necessary with Wychavon executives.
- *Hill & Moor CLG:* Agenda received for the Community Liaison Group's meeting scheduled on 13<sup>th</sup> March.
- *Chairman of Wyre Piddle Parish Council:* Request for comments relating to the Local Transport Plan (LTP4) by the end of consultation period 17<sup>th</sup> March 2017.
- *CLPG:* Notice of a public meeting on 16<sup>th</sup> March at Pershore Town Hall regarding the future of Pershore's rail services.

*St Richard's Hospice:* Request received to attend a forthcoming Parish meeting:

*Action: Cllr Mitchell to provide response.*

**13. Reports**

*District/County Councillor:*

*Petrol filling station application:* Cllr Tucker confirmed her intervention in this application regarding the drainage conditions.

*Housing development Upton Snodsbury Road:* Preliminary site investigations have taken place, although the Section 106 agreement is yet to be finalised.

*Action:* Cllr Tucker to explore further and Cllr Rowe to liaise with Lone Star Land to establish further information.

*New homes:* Cllr Tucker confirmed her intervention regarding the length of time of the temporary traffic lights system near Wyre Road. Persimmon’s second housing site along Station Road was due to be considered at the next Planning Committee meeting on 9<sup>th</sup> March 2017.

*Northern Link Road:* Funding announcements were pending following the Chancellor’s budget. It was agreed therefore that representatives of the local Parish Councils should meet to prepare a united response.

*Action:* Meeting proposed after the Hill & Moor Liaison meeting on Monday 13<sup>th</sup> March at 7.30pm – venue to be confirmed by Cllr Tucker.

*Playing Fields:* No reports at present.

*Memorial Hall:* No reports at present.

**6. Date of next meeting**

The next meeting of the Parish Council will take place on Tuesday 4<sup>th</sup> April 2017 at 7.30pm in the Committee Room of Pinvin Memorial Hall.

The next allotment committee meeting was agreed to take place on Tuesday 28<sup>th</sup> March 2017 at 7.30pm in the Memorial Hall.

The meeting closed at

**Signed** .....  
Chairman

**Date**.....