

UNADOPTED

PINVIN PARISH COUNCIL

**Minutes of Meeting of Pinvin Parish Council, held at Pinvin Memorial Hall on
Tuesday 4th July 2017 at 7.30pm**

Present

Cllr S Mitchell (Chairman), A Mustard, D Biddle, A Wilson, K Rowe, R Coates
N Harding (Clerk)
Five parishioners

1. Apologies for absence

There were apologies from Cllr O'Dell.

2. Declarations of Interest

There were no declarations.

3. Parishioners' comments

The meeting was adjourned for public question time. A summary is appended to the minutes.

4. Minutes of meeting held on 6th June 2017

Proposed Cllr Mustard, seconded Cllr Coates, all agreed, that the minutes of the above meeting should be taken as a true record.

5. Matters arising from 6th June 2017

- *Play area:* The Chairman summarised the recommendations from the recent play area inspection by the Children's Play Advisory Service. Due to the rapid deterioration of the pirate ship, members agreed that some of the remaining playground reserves should be earmarked towards the purchase and replacement of the rotting timbers and decking. It was agreed that the rotting logs surrounding the sand pit should also be removed and members would monitor the remaining grassed edges and how well used the equipment is.

Action: Cllr Coates agreed to reevaluate the equipment and formulate a plan and costings for approval at the next meeting.

The matting underneath the hammock swing and supernova equipment needs securing, in addition to some shackles which require replacing on the swing.

Action: Cllr Mitchell and Cllr Wilson to secure and replace.

The countryside footpaths officer at Worcestershire County Council had attended a site meeting with Cllr Wilson and the Parish Footpath Warden to discuss implications of possible new play area fencing in the vicinity of footpath 525. The Parish Council was advised to use a swing gate with a latch and further information was agreed to be circulated once received.

- *Allotments:* Tenants have reported the spread of mare's tail which has become an increasing problem on the allotments. It was agreed that the extent of the weed could not be controlled with one application of weed killer and several applications would be required in order to bring the problem under control. Cllr Coates agreed to explore the necessary procedures, and Cllr Mustard agreed to look into the sourcing of weed control products.

Action: Cllr Coates & Cllr Mustard to liaise and update members.

- *Youth Bus:* The Clerk awaits notification of a date for a second visit from Wychavon. This is anticipated at the beginning of the school holidays.

Action: Date to be forwarded once received.

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- *30 mph sign:* The bushes obscuring the 30mph sign along Main Street have been cut back which has alleviated the problem. The Clerk had forwarded a request to Highways regarding the possible re-siting of the sign to the previous litter bin pole, and a response is awaited.
- *Footpaths:* Following a recent report of an overgrown footpath at the rear of The Business Centre, (number 523 on the definitive map,) Worcestershire County Council advised that the matter be referred to the Parish Footpaths Warden in the first instance, in addition to footpath 524 which was also reported as overgrown and inaccessible (on land at the rear of Home Farm and the sports ground.)
Action: Clerk to report paths 523 & 524 to the Parish Footpath Warden for attention.
- *Lengthsman:* New roadside kit had been collected from the County Council. Parishes had been advised to consider the purchase of magnetic chevron signage for the rear of a lengthsman's vehicle. This recommendation was considered under finance item 6d.

6. Finance

a) Balances as at 1st July 2017

Current account	£2,781.95
Business account	£24,318.43

b) The following accounts were presented for payment:

Clerk salary and expenses (June 2017)	£485.10
New Farm Grounds Maintenance: 2 x May grass-cuts	£859.20
CPAS: Annual play area inspection	£95.70
WDC: Litter bin installation – Main Street	£329.16
Parish telephone charges: June 2017	£26.65

Proposed Cllr Wilson, seconded Cllr Coates, all in favour, that the above accounts should be settled.

c) Proposal to approve expenditure @ £850.00 (no VAT) for report regarding trees at Pinvin play area and playing fields, in addition to all recommended actions from the report and removal of materials.

The Clerk obtained a report from Stuart Blunsom for work on trees around the playground and the playing fields, providing a quotation of £850 for the work. The meeting was not clear whether it is proposed to reduce the height of the trees around the play area, and the Chairman agreed to talk to Stuart Blunsom to clarify. Since the cost of the work is in excess of £500, at least one further quote is necessary, and Cllr Biddle will obtain one from Keith Boulton.

The Finance Committee will consider the funding of this work at its next meeting prior to the August 2017 Council meeting.

Actions: Cllr Mitchell to liaise with Stuart Blunsom to discuss quotation.

Cllr Biddle to request quotation from Keith Boulton.

Cllr Mitchell to meet on site with Keith Boulton to clarify the Council's requirements.

d) Proposal to approve expenditure of up to £150.00 including VAT, for magnetic chevron signage for lengthsman's vehicle whilst at work on the highway.

Further details of signage received via the lengthsman were shared @ £41.00 for a small magnetic sign (plus £6.94 VAT and £7.50 shipping); total cost @ £55.44.

Proposed Cllr Rowe, seconded Cllr Wilson, all in favour, to approve the expenditure in principle, based upon confirmation of the cost being shared with Wyre Piddle Parish Council.

Action: Clerk to liaise with Chairman of Wyre Piddle Parish Council and report back to members at the next meeting.

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7. Parish footway lighting assessment

The Chairman and Vice-Chairman shared a summary of recommendations following a recent footway lighting assessment and site meeting with the Parish Council's lighting maintenance contractor. It was agreed that a formal quotation should now be obtained from the Parish contractor for consideration, and that careful budgeting will be required over the forthcoming years in order to finance the necessary recommendations outlined in the report. It was agreed that funding of non budgeted items would be referred to the finance committee and recommendations considered at the August Parish Council meeting.

Action: Item to be considered by the finance committee at their meeting on 11th July 2017.

8. Incident at Pre-School event: 10th June 2017

Details received of an ankle injury sustained at a pre-school event on Pinvin playing fields were discussed. The remnants of a pole on one of the pitches had subsequently been removed, and it was agreed that the Clerk would update the individual concerned accordingly.

9. New Homes Bonus: Speed initiative application

The Chairman had prepared a final list of speed initiative costings @ £9,360.00 excluding VAT, which were circulated for consideration. Members were in agreement with the costs proposed and it was agreed that these should now be formally included in the final draft of the Parish Council's New Homes Bonus application.

Action: Clerk to complete the application and forward to the District Council for consideration.

10. Planning

- W/17/00982/CU: Serece, Main Street – Change of use of former agricultural land to domestic amenity space (retrospective.) Notification had been received that the application had been approved.
- W/17/00311/OUT: Land to the rear of Terrace Road – Notification had been received that the applicant had withdrawn the application on 23rd June.
- W/17/01030/FUL: Unit A, Abbey View Road – extension to logistics centre, new vehicle maintenance centre along with external works. A decision remains pending.
- W/17/01049/FUL: Industrial building, Arc Tableware Ltd – A decision remains pending.
- W/17/01027/OL: Agricultural land, Abbey View Road – Installation of third wire to existing overhead line (Western Power) A decision remains pending.
- Norman Gillan Consulting (on behalf of Vodafone): Copies had been received and circulated of attachments sent to Wychavon District Council as local planning authority for a proposed new mast to provide 4G mobile broadband coverage to Peopleton and the surrounding area. Although in Pinvin Parish, due to the proximity to Peopleton village, the Clerk had forwarded details to the Clerk of Peopleton Parish Council for their information.

11. Correspondence

Details had been received from the Contract Monitoring Officer of the Waste Services Unit, notifying members of a confirmed new date for the CLG meeting on Monday 17th July at 6pm.

12. Reports

District/County Councillor: Cllr Tucker was not in attendance, therefore no report at present.

Playing Fields: No reports at present.

Memorial Hall: No reports at present.

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13. Date of next meeting

The next meeting of the Parish Council will take place on Tuesday 8th August 2017 at 7.30pm in the Committee Room of Pinvin Memorial Hall.

The meeting closed at 9.50pm

Signed

Chairman

Date.....

3. Parishioners' comments

Staff and committee representatives from Pinvin Pre-School were in attendance to share proposals for a community engagement project at Pinvin allotments. Staff requested the Council's consideration of renting an additional allotment plot to house small animals which would be managed by a parishioner with experience of working within such a setting. The proposal aims to promote community engagement with both the young and elderly alike, in order to tackle issues such as rural isolation, mental health issues and anti-social behaviour. There are substantial grants currently available for such ventures and it was agreed that the acquisition of such funding would be essential in order to provide the necessary, secure infrastructure at the site.

Cllrs agreed that the idea was positive in principle and one which the Parish Council would be keen to support. A detailed plan would, however be required, in order for members to gain a clear understanding of proposals. The following was therefore agreed:

Acts: (i) Pre-school to proceed with applications for grant funding; (ii) Plan to be prepared by staff and committee members and shared with the Parish Council; (iii) Two Council members to meet staff thereafter to discuss proposals on site.

A parishioner had shared concerns regarding the frequency and size of heavy goods vehicles travelling through the village from early in the morning to the bio-digester plant along Long Lane. Whilst members were united in their sympathy of this concern, it was noted that such traffic movements are a typical feature within a rural environment and cannot be prohibited. It was agreed that engaging with local companies regarding the speed and timings of vehicle movements before 8am and after 8pm, may however offer some practical assistance in the meantime.

Action: Cllr Rowe to highlight this concern at the next PACT meeting.