

PINVIN PARISH COUNCIL

Minutes of Meeting of Pinvin Parish Council, held at Pinvin Memorial Hall on Tuesday 8th August 2017 at 7.30pm

Present

Cllr D Biddle, A Wilson, T O'Dell, A Mustard, R Coates
N Harding (Clerk)
Five parishioners

1. **Apologies for absence**

There were apologies from Cllrs Mitchell, Rowe and Tucker.

2. **Declarations of Interest**

Cllr Coates declared a disclosable pecuniary interest in item 9, planning.

3. **Parishioners' comments**

The meeting was adjourned for public question time. A summary is appended to the minutes.

4. **Minutes of meeting held on 4th July 2017**

Proposed Cllr Biddle, seconded Cllr Wilson, all agreed, that the minutes of the above meeting should be taken as a true record.

5. **Matters arising from 4th July 2017**

- *Footway lighting:* Two separate quotes had been requested by the Clerk from maintenance contractors Prysmian; one for five priority actions identified by Prysmian, and another for replacement of all current lighting stock. It was agreed that a subsequent meeting with Prysmian's footway lighting manager take place in order to discuss the comparative quotes once received.
Action: Clerk to forward quotations once received and arrange a site meeting – date to be confirmed.
- *Play area:* Cllr Wilson confirmed that no changes had been noted from the Countryside Access Manager at Worcestershire County Council in terms of access to the public right of way at the play area. Should additional fencing be approved and installed at the play area, a gate should be installed as near to the current pathway as possible, subject to approval from the County Council.
- *New Homes Bonus:* The District Council had confirmed that the Parish Council's speed initiative proposals will be considered by the Localism Panel on 4th September.
- *Allotments:* Cllr Coates had completed a successful weed treatment on allotment land to address the problem of mare's tail. It was agreed that a subsequent treatment would be necessary within a fortnight, followed by rotoation of the land.
- *Youth Bus:* A second visit was held on 28th July. No further news at present regarding additional bookings in the village.
- *Footpaths:* The Clerk had forwarded details of reports received regarding two local public rights of way to the Parish Footpaths Warden. No further news to report at present.
- *Lengthsman's vehicle signage:* Wyre Piddle Parish Council will consider a half share towards the purchase of magnetic chevron signage at their next scheduled Parish Council meeting.

6. Finance

a) Balances as at 1st August 2017

Current account	£1,876.50
Business account	£24,319.50

b) The following accounts were presented for payment:

Clerk salary and expenses	£493.46
New Farm: June grass-cuts x 2	£859.20
Npower: Sensor charges 1/4-30/6/17	£15.44
Npower: Energy charges 1/4-30/6/17	£245.74
Lengthsman: April-June 17 tasks	£400.65

Proposed Cllr Coates, seconded Cllr Wilson, all in favour, that the above accounts should be settled.

c) Report from Finance Committee meeting 11/7/17:

The Clerk provided a summary of the first quarterly budget review to 30 June 2017 and Chairman's report, identifying potential unbudgeted expenditure and sources of budget and income to fund this expenditure, as recorded in the minutes circulated on 22 July.

Proposed Cllr Coates, seconded Cllr Wilson, all in favour to approve the recommendations from the Finance Committee.

Action: Clerk to circulate details of two quotations from Prysmian once received and confirm date for an additional site meeting to discuss the specific detail.

d) Presentation of quotations for tree report and recommended actions at Pinvin play area and playing fields:

Two quotations were presented for consideration.

Proposed Cllr Wilson, seconded Cllr Coates, all in favour, to approve a quotation from K.W.Boulton @ £800.00 plus VAT.

Action: Clerk to forward an order for works and arrange a date for completion.

It was agreed to delegate the final decision in terms of virement of this expenditure in the 2017/18 budget to the Finance Committee - next meeting to be scheduled in September.

7. Committee membership

Cllrs reviewed the existing membership of the Finance, Staffing and Planning committees. In order to ensure that these committees can operate fully quorate, it was agreed that membership would comprise of all Cllrs who would liaise ahead of each meeting to ensure adequate availability.

8. Play area

Cllr O'Dell presented design proposals for additional toddler equipment at the play area following a site meeting with a Playdale representative. Cllrs discussed the proposed equipment to address toddler play provision and the following actions were agreed:

- Cllr O'Dell to obtain a formal quotation from Playdale, to incorporate the design changes discussed.
- Cllr O'Dell to liaise with pre-school staff to discuss design ideas in terms of the most favourable play provision across the age ranges. Clerk to forward contact details.
- Cllr O'Dell to source comparative quotations in line with Financial Regulations from two additional design/manufacturers for consideration.
- Clerk to explore possible funding opportunities utilising the Council's remaining New Homes Bonus allocation.

9. Planning

- W/17/01030/FUL: Unit A, Abbey View Road – extension to logistics centre, new vehicle maintenance centre along with external works. A decision remains pending.
- W/17/01049/FUL: Industrial building, Arc Tableware Ltd – A decision remains pending.
- W/17/01027/OL: Agricultural land, Abbey View Road – Installation of third wire to existing overhead line (Western Power) A decision remains pending.
- W/17/01373/FUL: Agricultural land, Abbey View Road - Erection of food retail store (Class A1) with associated access, parking, servicing, landscape and drainage.

Confirmation had been received that the Parish Council may submit comments in relation to this application up to 31st August. Cllrs were united in their objection to the location of the proposed store in terms of traffic concerns and potential longer term expansion of the vicinity.

Actions: Clerk to contact case officer for confirmation of response time. Cllr Mustard to summarise the Council's objections for circulation ahead of 31 August.

- W/17/01397/OUT: Land off Church Lane – Erection of five dwellings
As Cllr Coates had declared a disclosable pecuniary interest in this item, the Chairman proposed to move this item to the end of the meeting.

10. Correspondence

- Taylor Wimpey: A request had been received to attend a forthcoming Parish Council meeting. Members agreed to propose the October meeting as a suitable date.
- Worcs. CC: Providers of local activities are encouraged to load information onto the WCC website; 'Your life, your choice,' regarding both one off and regular events which occur in the Parish. *Action: Clerk to check details and forward to the editor of Pinpoint.*
- Pershore Town Plan Steering Group: The Chairman of the group has requested any views Parish Councils may have regarding the proposed Pershore Town Plan, due in draft form by 31 December 2017.
- St Richard's Hospice: A request had been received for a representative to attend a forthcoming Parish Council meeting. Attendance at the November 7th meeting was proposed and agreed.

11. Reports

District/County Councillor: No reports at present.

Playing Fields: No reports at present.

Memorial Hall: No reports at present.

12. Date of next meeting

The next meeting of the Parish Council will take place on Tuesday 12th September 2017, at 7.30pm in the Committee Room of Pinvin Memorial Hall. A finance committee meeting date will be agreed at this meeting.

Cllr Coates left the meeting following his declaration of a disclosable pecuniary interest, and members considered planning application 17/01397/OUT: Church Lane.

It was agreed that the Parish Council would object to the planning application, as the proposed development falls outside the Location Strategy for new development and is not included within the South Worcestershire Development Plan. *Action: Cllrs to agree a response - comments to be received by 31 August 2017.*

The meeting closed at 9.30pm

Signed

Chairman

Date.....

3. Parishioners' comments

Pre-school representatives were in attendance to update members regarding their funding application and proposals to develop an outdoor learning environment on allotment land. The scheme proposes to incorporate forest school, horticulture and animal care across the age ranges. Positive news had been received to date regarding the application for funding and a site meeting had taken place with representatives from the Parish Council to discuss proposals in further detail.

A presentation and proposal had been formulated thereafter and forwarded to members of the Council for their consideration.

It was agreed by all parties that the initial area proposed would be too large and members and pre-school staff agreed to negotiate this further. Cllr Wilson highlighted that such a proposal would not fall under the terms of pre-school's existing allotment tenancy and therefore legal advice would be required to ensure the terms of any potential new agreement.

In the meantime, the following actions were agreed:

- Pre-school to provide additional information as requested by their grant funding provider.
- Pre-school to prepare and circulate to the Council a leaflet aimed at gauging public opinion of a potential future proposal within the Parish of Pinvin.
- Cllrs to consider updates and proposals as the final item of business with the exclusion of public and press at their meeting on 12th September.