

PINVIN PARISH COUNCIL

Minutes of Meeting of Pinvin Parish Council, held at Pinvin Memorial Hall on Tuesday 3rd October 2017 at 7.30pm

Present

Cllr S Mitchell (Chairman), D Biddle, A Mustard, R Coates, K Rowe
District/County Cllr E. Tucker
N Harding (Clerk)
One parishioner

1. Apologies for absence

There were apologies received from Cllr O'Dell and Cllr Wilson.

2. Declarations of Interest

Cllr Mustard declared an other disclosable interest in item 9, Planning, application reference W/17/01860/RM.

The Chairman moved the meeting to item 4.

3. Parishioners' comments

The meeting was adjourned for public question time. A summary is appended to the minutes.

4. Anne Smith: Taylor Wimpey Homes

The Strategic Land & Planning Manager from Taylor Wimpey (Midlands) Homes was in attendance, to discuss the potential acquisition of land for future residential development on Parish allotment land. Although it was confirmed there was no interest in the land at present, Taylor Wimpey confirmed that they were in the early stages of exploring potential sites in the Wychavon area, including Pinvin, for future development within the next 10-30 years. Plans of potential sites on Parish owned allotment land and playing fields were circulated and discussed, and the Chairman confirmed that these areas are currently well used with the likely further development of additional allotment land by the newly created Pathway group in conjunction with Pinvin Pre-School. Members were united in their agreement that there is currently sufficient housing development taking place within a village of this size, and any potential for additional traffic and effects upon the current strategic gap between Pinvin and Pershore would not be welcome at this time. The Taylor Wimpey representative noted these comments, in addition to information gleaned regarding the archaeological relevance of the vicinity.

5. Minutes of meeting held on Tuesday 12th September 2017

Proposed Cllr Biddle, seconded Cllr Coates, all agreed, that the minutes of the above meeting should be taken as a true record.

6. Matters arising from 12th September 2017

- *Footway lighting:* The Chairman and Vice-Chairman had attended a site meeting with Prysmian's footway lighting manager to further discuss the existing village lighting stock. Issues were raised regarding the potential replacement of columns where overhead utility cables are currently attached to some existing wooden poles. It was agreed that Prysmian would explore the possibility of replacing like for like wooden poles where this is the case, whereby the Parish Council would be responsible for replacing electrics only, with the posts remaining the responsibility of the utility company.

Actions: Chairman to liaise further with Prysmian.

Clerk to liaise with Pershore Town's Clerk regarding the lighting column near to the railway bridge which is currently unlit, as it was agreed that this particular area is dark and could benefit pedestrians and road users in the vicinity if it were operational.

- *Overgrown trees:* Cllr Wilson had drawn attention to the condition of the trees at the coppice area towards Pinvin crossroads, and requested the Council's future consideration of using the Parish lengthsman to tend to the overgrown branches at the bases.
- *Parish Public Rights of Way:* Reports of animal waste blocking part of footpath #524 had been reported to the Parish Footpaths warden, who in turn had reported this to Worcestershire County Council.
- *New Homes Bonus:* The formal outcome of the Parish Council's New Homes Bonus speed proposals had been received from the District Council's Localism and Community Funding Advisory Panel. £8,140.00 of the Parish Council's New Homes Bonus allocation had been approved, however £1000.00 for dragon's teeth and £100.00 for yellow board surrounds were refused. County Cllr Tucker agreed to make a £550.00 contribution using County divisional funding, and subject to Council approval, it was proposed that the Parish Council could contribute the remaining shortfall of £550.00.

Actions: Cllr Tucker to prepare a £550.00 grant to the Parish Council. Finance committee to consider a formal proposal to approve expenditure at £550.00 at their meeting on 31st October, for formal recommendation at the November meeting of the Parish Council.

- *Pathway:* Representatives of the Parish Council had met on site with the Pathway committee to discuss their proposals in further detail. It was agreed that the area of land in question would be scaled down initially, with the potential to work towards the current allotment land over time. Members stressed that all necessary planning permissions would need to be explored and applied, and that the new rent would be proportionate to the area. The committee also agreed to monitor the water situation over the coming months in order to assess any potential flooding problems in the vicinity.

7. Finance

a) Balances as at 1st October 2017

Current account	£1,652.75
Business account	£18,321.47

b) The following accounts were presented for payment:

Salary and expenses	£494.75
Telephone charges: October 2017	£26.65
Grant Thornton: External audit fee 2016/17	£120.00

The Clerk confirmed receipt of the second tranche of Council Tax Support Grant and Precept for the 2017/18 financial year, and that invoices had been submitted to Rooftop Housing Group and Worcestershire County Council for their contributions towards grass-cutting costs within the Parish during the 2017 season.

Proposed Cllr Coates, seconded Cllr Mustard, all in favour, that the above accounts should be settled.

c) Bank reconciliation - 30 September 2017:

The Clerk had forwarded relevant documents to Cllr Coates for verification and approval ahead of the meeting.

Proposed Cllr Coates, seconded Cllr Mitchell, all in favour to approve the second quarterly bank reconciliation.

Review of budget against actual expenditure – 30 September 2017:

The Clerk circulated the latest quarterly budget review for members' attention. Items to note were expected income @ £2442.70 in contributions from Rooftop Housing Group and Worcestershire County Council towards grass-cutting costs within the Parish during the last season. A steady income of allotment rents were currently being received for the 2017/18 season.

In terms of expenditure, membership fees were slightly higher than the figure budgeted for the year, due to charges based on each elector, a figure which had increased during the past financial year.

As the District Council had confirmed that there was no longer a discretionary element to consider towards local bodies, with 100% mandatory relief now awarded to local businesses, £467.00 earmarked for Rural Rate Relief could now be utilised elsewhere within the budget, in addition to £500.00 remaining in provisions.

The Clerk confirmed that the current budgeted figure to date for grass-cutting, flowers and hedges also included recent tree work undertaken at the play area and playing fields @ £800.00, therefore this item would be addressed at the forthcoming finance committee meeting.

Action: Virement items to be considered and approved at the next finance committee meeting on 31st October.

d) Proposal to approve expenditure of up to £600.00 towards hire of Coach & Horses public house premises for District Council Arts & Crafts event, to be halved with County Cllr Tucker for the 2017/18 financial year:

Proposed Cllr Mitchell, seconded Cllr Rowe, all in favour, to approve £300.00 expenditure from the existing donations budget.

Actions: Cllr Tucker to prepare £300.00 share of divisional county funding payment to the Parish Council. Cllr Mitchell to liaise with Mr Harris to establish number of outstanding sessions for the Summer term.

Prior to the meeting, Cllr O'Dell agreed to explore the current situation regarding the Youth Bus and funding implications, as these had also been budgeted for in the current donations budget.

8. Allotments: Preparation of new plots

A tenant had confirmed that their plot was no longer required for the 2017/18 season, however another existing tenant had expressed an interest in acquiring this additional land.

Action: Clerk to confirm and amend new rental accordingly.

9. Planning

- W/17/01373/FUL: Agricultural land, Abbey View Road – Erection of food retail store with associated access, parking, servicing, landscape and drainage. *Comments of objection had been forwarded to the District Council and a decision remained pending.*

Members agreed that the current area of land earmarked in the planning application is not a suitable area for a major retail store as this is on the edge of countryside when there is alternative space available at the Trading Estate nearby. The Parish Council also remain concerned that in its current location, an Aldi store would have a significant, detrimental effect upon local traffic as well as other businesses in the locality.

Action: It was agreed that Cllr Tucker would request that this application be considered by the Planning Committee, and a representative from the Parish Council would request to speak and share the views of the Parish Council.

- W/17/01397/OUT: Land off Church Lane, Pinvin – Erection of five dwellings. *Notification received that application had been refused.*
- W/17/01030/FUL: Unit A, Abbey View Road – extension to logistics centre, new vehicle maintenance centre along with external works. *Notification received that application had been approved by planning committee 21.9.17.*
- W/17/01049/FUL: Industrial building, Arc Tableware Ltd – *Notification received that application had been approved by planning committee 21.9.17.*

- W/17/01860/RM: Land adjacent, The Workshop Centre, Main Street – Erection of 40 1/2/3/4/5 bedroom dwellings and garages, together with roads, sewers and associated external works. Application seeking approval of reserved matters following the grant of outline planning permission W/16/01625/OUT.

Members expressed concern that there were several significant changes to the current plans in comparison with the original drawings, which had not been raised with the Parish Council formally. It was agreed therefore that the online documentation required further scrutiny and that comments regarding these changes and areas of concern would be prepared as soon as possible ahead of the date for receipt on 12th October.

Action: Chairman to initiate and provide updates accordingly.

- *Bloor Homes development:* It had been noted that part of the hedgerow bordering the Bloor Homes development had been removed and a fence installed.

Action: Chairman to consult the original plans and planning conditions and liaise with the District Council's Enforcement Team if necessary.

10. Correspondence

- Grant Thornton: The certified Annual Return for the 2016/17 accounts had been received. The Clerk had complied with Transparency Code requirements in forwarding all relevant documentation for publication on the Parish Council's website.

11. Reports

District/County Councillor: An additional bus service will commence on 16th October – provisional route maps were circulated and it was agreed that once received, final copies would be forwarded to the Clerk for further information.

Playing Fields: No reports at present.

Memorial Hall: No reports at present.

12. Date of next meeting

The next meeting of the Parish Council will take place on Tuesday 7th November 2017 at 7.30pm in the Committee Room of Pinvin Memorial Hall.

A finance committee meeting will take place on Tuesday 31st October 2017 at 7.30pm.

The meeting closed at 9.15 pm.

Signed

Chairman

Date.....

3. Parishioners' comments

A parishioner requested the inspection of a large sycamore tree and cherry trees adjacent to his property on Highways owned land. As it appears that these have not been maintained in some time, concerns were expressed in terms of the potential insurance liability attached. It was agreed that the Parish Council would request the assistance of Worcestershire County Council in the first instance, in order to establish if the trees present a safety issue. Subsequently, Cllr Tucker confirmed that she could request the County Council's permission on the parishioner's behalf to have the trees reduced at the parishioner's cost.

The drain at Pinvin crossroads regularly overflows. Cllr Tucker agreed to make further enquiries with Worcestershire County Council and update the Parish Council accordingly.