

## PINVIN PARISH COUNCIL

### Minutes of Meeting of Pinvin Parish Council, held at Pinvin Memorial Hall on Tuesday 6<sup>th</sup> February 2018 at 7.30pm

#### *Present*

Cllr S Mitchell (Chairman), D Biddle, A Wilson, T O'Dell, A Mustard, R Coates, K Rowe  
District/County Cllr E. Tucker  
C Hirst (New Clerk), N Harding (Previous Clerk)  
Two parishioners

#### 1. **Apologies for absence**

There were no apologies received.

#### 2. **Declarations of Interest**

There were no declarations made.

#### 3. **Parishioners' comments**

The meeting was adjourned for public question time. A summary is appended to the minutes.

#### 4. **Minutes of meeting held on Tuesday 9<sup>th</sup> January 2018**

Proposed Cllr Wilson, seconded Cllr O'Dell, all agreed, that the minutes of the above meeting should be taken as a true record.

#### 5. **Matters arising from 9<sup>th</sup> January 2018**

- *Defibrillator:* It was confirmed that a replacement battery had now been received and installed and the equipment was fully operational.
- *Village gating:* As part of the Parish speeding initiatives, the Chairman had taken delivery of the village gating approved on 5<sup>th</sup> December 2017. Worcestershire County Council had advised that installation could be carried out by the lengthsman.  
*Action: Chairman to forward specifications to Cllr Wilson who agreed to liaise with the lengthsman.*
- *Footway lighting updates:* Western Power Distribution had confirmed that the six wooden poles in need of replacement as identified by Prysmian were not their assets, but part of an historic network which now only carry the footway light heads and services which feed them. As WPD advised that they will only install or replace poles carrying their network, they would not be able to advise further. Prysmian had already confirmed that they would not look to replace wooden poles with similar equipment, and metal poles which would require underground power would be a very costly alternative. As the poles are currently not unserviceable, it was agreed that in the short term, the Council would proceed with the essential replacement works of the remaining footway lighting identified in Prysmian's inventory, and revisit the issue with the six wooden poles in two years time.
- *VAS signage:* An order had been placed for the fixed and portable VAS signage as approved on 5<sup>th</sup> December. A delivery date would be confirmed and forwarded to the Chairman once received.
- *Community Award:* Following background research with parishioners, Cllr Wilson updated members on the application process to date. The Chairman extended his thanks to Cllr Wilson for his efforts in the nomination process on behalf of members.
- *Pirate ship:* Cllr Coates had now dismantled and removed the rotten timbers of the pirate ship, following advice from the Children's Play Advisory Service during their last

inspection. The area had been rotivated and raked, and this would be repeated within a month and grass seed laid down.

*Action: Cllr Coates to forward an invoice for the works to the Clerk for payment at the March meeting.*

- *Pinvin Memorial Hall Committee:* Two members of the Pre-school and Memorial Hall committee were in attendance to brief members, as reported under parishioners' comments.
- *Checketts Close:* Following concerns raised at the January meeting of the Parish Council, the Chairman and Cllr Coates had assessed the grass verges at the entrance to Checketts Close to establish the number and size of posts required to deter inappropriate parking in the vicinity. Members agreed that in the first instance, it would be pertinent to establish with residents that the principle proposed was agreeable ahead of any installation. It was also discussed that as the Parish Council had agreed to finance the purchase of the wooden posts and postcrete, residents affected could be asked for their consideration in contributing towards the cost of creating the holes.

*Action: Cllr Biddle to liaise with resident concerned. Chairman to make further enquiries and liaise with the Clerk to prepare the Council's intentions in writing.*

## 6. Finance

### a) Balances as at 1<sup>st</sup> February 2018

Current account	£2,105.98
Business account	£32,966.77

### b) The following accounts were presented for payment:

Clerk salary and expenses (NH)	£481.62
Clerk salary (CH)	£201.01
HMRC: Clerk's tax (CH)	£50.20
Npower: Sensor charges 1/10-31/12/17	£11.31
Npower: Energy charges 1/10-31/12/17	£217.80
Lengthsman: Sept-Dec 2017	£302.66

\*Following circulation of the agenda, £435.99 income had been received from Worcestershire Calc following the Council's successful application for Transparency Code funding.

Proposed Cllr Rowe, seconded Cllr Wilson, all in favour, that the above accounts should be settled.

The new Clerk confirmed that the first salary payment did not include heating & electricity allowance – this would therefore be claimed in next month's salary.

It was also agreed that as the lengthsman attends meetings in a neighbouring Parish to provide updates to members, Pinvin Parish Council would request his attendance every second month in order to discuss work-plans and future tasks required in the Parish.

*Action: Clerk to liaise and request.*

c) Proposal to spend an additional £474.96 for traffic management provision to Prysman in relation to the installation of the VAS and solar power post on Upton Snodsbury Road.

Proposed Cllr Mitchell, seconded Cllr Rowe, all in favour to approve this expenditure.

d) Proposal to consider transfer of budget amounts for 2017-18

The Chairman prepared and circulated proposals for alterations to the 2017/18 budget for consideration. It was agreed that virement was necessary from office equipment, training, allotments, street furniture and Parish games to Clerk's salary, expenses, audit, speed initiatives and street lighting energy ahead of the end of the financial year. The revised budget results in an increase only by the amount of New Homes Bonus income received.

Proposed Cllr Mustard, seconded Cllr Rowe, all in favour to approve the 2017/18 budget amendments.

## 7. Planning

- W/18/00094/FUL: Forest Farm nurseries, Allens Hill – Conversion of barn to residential use with associated works (resubmission of application W/16/01833/PN.) *Cllrs had no comments to make in relation to this application.*
- W/17/02408/HP: 4 Checketts Close – demolition of attached single garage and erection of rear and sides extension. *Application approved.*
- W/17/02084/LB: Orchard Lea, Owletts End - Replacement of roof tiles using a like for like method/tiles. Listed Building Consent. *Application approved.*

## 8. Correspondence

- Two parishioners had communicated their ongoing concerns regarding excessive speeding in the vicinity of Gosney Fields. As members are not aware of how prevalent this issue currently is, it was agreed that more information was required and that this must be brought to the attention of the new local police officer for the Parish. It is hoped that the village gating and yellow back board speed initiatives planned at the beginning of the 30mph speed limit, will raise further awareness at this particular stretch of road and have a positive effect on motorists. Cllrs agreed that chicanes and speed bumps would not be appropriate measures given the heavy goods vehicles travelling along Upton Snodsbury Road, and although a mini roundabout would be preferable, this would be costly and potentially unviable given the current width of the road. Cllr O'Dell confirmed that she is waiting for updates from the Community Speed Watch Team at their next meeting in February, where enforcement measures in the village would be considered which would also assist in addressing these issues.

*The following actions were agreed:*

1. Chairman to make contact with the two concerned parishioners to request specific vehicle details, timings etc.
  2. Parish Council to continue to bring the issue to the attention of WCC and the local Police team.
  3. Cllr Tucker to raise concerns with Senior Highways engineer at WCC to establish what further measures if any can be considered and implemented.
  4. Cllr Tucker to make contact with concerned parishioner to provide updates.
- A parishioner had informed the Council of his intention to prune the branches of trees along the boundary fence of the playing fields which are overhanging into his garden. It was agreed that the Council would be grateful if the parishioner could arrange for the disposal of the branches up to the fence line. *Action: Clerk to relay in writing to resident.*

## 9. Reports

*District/County Councillor:*

- *Pinvin crossroads:* Following members' concerns regarding plans submitted for modifications to Pinvin crossroads as part of the Northern Link proposals, Cllr Tucker agreed to invite a senior representative to a forthcoming Parish Council meeting in order to allow members the opportunity to raise their concerns ahead of a future planning application. Should this not prove possible, Cllrs requested that a reasonable plan must be considered and forwarded especially regarding the proposed location of a pedestrian crossing in Terrace Road. *Action: Cllr Tucker to update ahead of the next Parish Council meeting.*
- *Persimmon traffic lights:* Final approval is imminent enabling the necessary legal agreements and formalities to facilitate essential, permanent traffic management at the junction of Station Road, Wyre Road and the new Persimmon development in Pershore.

*Playing Fields:* No reports at present.

*Memorial Hall:* Report presented under parishioner's comments.

#### 10. **Date of next meeting**

The next meeting of the Parish Council will take place on Tuesday 6<sup>th</sup> March 2018 at 7.30pm in the Committee Room of Pinvin Memorial Hall.

The meeting closed at 8.55pm.

**Signed** .....  
Chairman

**Date**.....

#### **Parishioners' comments**

Two committee members of Pinvin Pre-School and Pinvin Memorial Hall were in attendance to provide background and updates to the proposed development of a new Memorial Hall. Research and planning continues towards plans for a new community hall and facilities, to incorporate sports changing facilities and accommodation for a thriving pre-school and after school club. Outline planning permission has already been granted, and to ensure the successful expansion of pre-school as the largest income provider of the hall, firm plans now need to be considered in order to facilitate the project and allow for the consideration of facilities which are fit for purpose.

In terms of gauging support of the Parish Council, the Chairman confirmed that the Parish Council was very much in favour of the successful redevelopment of a new hall and the Council would be happy to contribute towards the work of the Memorial Hall Committee in a supportive role. It was advised that Cllr Coates and Cllr O'Dell had already agreed to alternate attendance at forthcoming Memorial Hall Committee meetings and act as a Parish Council liaison in sharing of information.

The committee provided updates regarding the next steps to secure essential funding towards a full planning application in addition to the services of a Quantity Surveyor, and requested the assistance of the Parish Council to aide in the decision making as part of this process. Cllr Tucker stressed the need for accurate, final plans ahead of the quantity surveyor stage as amendments and resubmissions of planning applications can be costly. Wychavon grants currently available were also raised as a potential funding stream to explore.

*The following actions were agreed:*

- An overall detailed plan of the new hall to be submitted for consideration, liaising with the Parish Council, Pre-school and Playing Fields Association.
- Necessary funding to be sourced and secured in order to finance the architect/quantity surveyor and planning application stages.
- Cllr Tucker to establish cost implications for a full planning application submitted in the name of the Parish Council.
- Pre-School/Memorial Hall committee members in attendance to contact all relevant parties to arrange a preliminary meeting in the near future as a forum to discuss next steps in further detail.

The committee members requested updates regarding the current situation with the existing play area equipment. Members provided clarity regarding the Parish Council's proposals to install fencing to secure and enclose the play area, in addition to sourcing funding towards new toddler play provision.