

**UNADOPTED**

**PINVIN PARISH COUNCIL**

**Minutes of Meeting of Pinvin Parish Council held at Pinvin Memorial Hall on  
Tuesday 4<sup>th</sup> September 2018 at 7.30pm**

*Present*

Cllrs S Mitchell (Chairman), D Biddle, A Wilson, A Mustard, R. Coates, K. Rowe.  
Carole Hirst (Clerk), Cllr. Tucker (District and County Councillor).

**1. Apologies for absence**

Cllr T O'Dell,

**2. Declarations of Interest**

None

**3. Parishioners' comments**

None in attendance.

**4. Minutes of meeting held on Tuesday 6<sup>th</sup> August 2018**

Proposed Cllr. Wilson, Cllr. Biddle Seconded and all agreed that the minutes of the above meeting should be taken as a true record.

**5. Matters arising from 6<sup>th</sup> August 2018**

1 Following the meeting with Cameron Homes reported at the last meeting and a subsequent letter from the Parish Council seeking clarification. Cameron Homes confirmed the following:

- a) That Pinvin Parish Council would not be responsible for the pipework in and around the pond.
- b) The agreed annual maintenance sum which Cameron Homes would provide to Pinvin PC to take care of the necessary maintenance to the attenuation basin including removal of silt would be in accordance with the S106 agreement and the calculation of fees would be based on this.
- c) Public Liability Insurance would not be covered by Cameron Homes, it would fall to whoever takes management of the area.

Cameron Homes supplied a copy of the landscape management plan and a sustainable Drainage Management Plan which they submitted as part of planning which details the maintenance that the open space requires. They confirmed that fencing has not been proposed around the attenuation basin.

Cameron Homes are currently in the process of obtaining quotations to provide the streetlight opposite the entrance to the development.

Cameron Homes supplied information on an estimated annual cost per plot for maintenance that they received for similar work. This includes the grounds maintenance, pond maintenance, external lighting columns, electricity, external repairs, liability insurance, professional fees and the sinking fund. *Action: Clerk to write to Cameron Homes requesting that they put their proposals in detail in writing to Pinvin Parish Council for them to discuss at the October meeting.*

- 2 Lamppost in footpath on the edge of the Cameron Homes development was being dealt by Western Power and Cameron Homes. The New Lamppost was installed on the 4<sup>th</sup> September and has not been installed in accordance with the plan. It has been placed within the canopy of a neighbouring tree which could cause problems. *Action: Clerk to contact Cameron Homes urgently to ask why the lamppost has been relocated, why it has not been*

## UNADOPTED

*installed in accordance with the plans and placed within the canopy of a tree, Why it was relocated without consultation with the Parish Council and who authorised the work.*

- 3 The Clerk wrote to WCC Highways Department regarding contacting the residents to report an overgrown hedge on Church Lane on 10/08/18. Councillors updated that the property is now unoccupied.
- 4 Lamp post 25 – Next to 1 Church Cottage has not been operational for 2 years now. Costs have been ascertained to disconnect the lamppost although the lamppost itself is still used by BT. It was decided to take no action at present and review over the winter months and report back to Parish Council.
- 5 Cllr Wilson was sent a copy of the Lengthsman contract and Worksheets to liaise with the Lengthsman. Following an email from WCC Lengthsman Scheme the Parish Council were required to seek evidence of the Public Liability Insurance for the Lengthsman and evidence that training was up to date. Information now received on the Public Liability Insurance and the Lengthsman is to attend the next available Lengthsman training course.
- 6 “Woodlands”, a house on Main Street is adjacent to the Pinvin Playing fields. Cllr. Wilson reported that one of the trees from the playing fields was badly overhanging the property and being weighed down by ivy. The Lengthsman has now cut off the ivy from its roots and will monitor to wait for the ivy to die back. *Action: Cllr. Wilson to report back to the October meeting.*
- 7 The Clerk contacted Wyre Piddle and Bishampton Parish Councils re insurance of the VAS equipment that rotates around the three parishes to see whether this should be insured and how a joint approach may be taken. Wyre Piddle and Bishampton Parish Councils are already covered on their insurance for this equipment and the Clerk ascertained that a joint approach would not be possible through the insurance company. A cost of £22.56 was obtained to cover the additional insurance which will not affect the 2018 insurance premium but will take effect from the 2019 insurance premium and will cover all 3 VAS sets of equipment. *Action: Clerk to contact the insurance company to accept the insurance quote.*

### 6. Finance

- a) Current Balances at 4<sup>th</sup> Sept 2018

Current Account	£ 1,388.31
Business Account	£ 24,829.57
<b>Total:</b>	<b>£ 26,217.88</b>

- b) Payments to be reported:

Clerk Salary: 5/9/18	£ 339.11
Clerk Expenses from 8th Aug to 4 <sup>th</sup> Sept 18	£ 41.96
HMRC to 5 <sup>th</sup> Sept	£ 40.60
New Farm Grounds Maint Aug18	£ 429.60
Peter Hurst Lengthsman -Aug	£ 90.00
<b><u>Total</u></b>	<b><u>£ 941.27</u></b>

- c) Receipts

**£0**

- d) Cllr. Coates reported that the Accounts were reconciled and duly signed the reconciliation sheet.

- e) 17<sup>th</sup> August - Roof Top Housing invoiced for £1347.70 for annual charge for Grounds Maint. Spion Kop. This figure included annual inflation.

## UNADOPTED

- f) PKF Littlejohn correspondence re external audit. PKF Littlejohn wrote to the Parish Council saying that they had not received the Council's submission and that the Council were being charged for sending the letter about this. The Clerk provided the evidence to show this had been dealt with and sent mid-May and they apologised and cancelled the charge for letter.
- g) NPower renewal of contracts for electricity supply. The options were reviewed by the Chairman. *Action: The Clerk was asked to contact NPower to request the information papers on option 1. The Clerk and Chairman to explore comparisons.*
- h) Confirmation of payments summer term for arts & crafts at Coach & Horses. Cllr. Tucker confirmed that 7 sessions had taken place which equates to a contribution from Pinvin Parish Council of £175. *Action: Cllr. Mitchell to contact Mr. Harris regarding the summer payment and request BACS details to arrange payment. Payment was deferred to the October meeting whilst waiting for Cllr. Tucker's contribution from the County Councillor's Divisional Grant Fund.*
- i) Update insurance to cover the insurance of the 3 VAS signs total for the 3 at value of £13,680 would be an additional cost to insure of £22.56. There would be no cost added this year (2018) but this charge would be added to 2019 premium. Cllr. Mitchell Proposed this be approved, Seconded by Cllr. Rowe. All in favour.

### 7. Planning

- 18/01557/FUL Unit 1, Dawes Way, Pinvin, Pershore, WR10 2FD- Erection of 3 bay vehicle workshop with stores, office and kitchen facility. **Consultation** 21 days from 24<sup>th</sup> August. Members discussed and reported no comment. It was noted however by members that the street sign for Dawes Way was not in place. *Cllr. Tucker offered to follow this up.*

### 8. Lengthsman Job List

- The Parish Council need to clear the tree stumps where the new public foot path will be alongside the new play area fence. It was proposed that this be looked at as part of the fencing contract around the play area.
- A letter has been received from the Lengthsman Scheme re training and the equipment Lengthsman should be using. The Lengthsman has confirmed in writing that h has all the necessary equipment. The Clerk has booked the Lengthsman onto the next available Lengthsman training course.

### 9. Correspondence

- a) Cllr Mustard emailed Councillors on 8<sup>th</sup> August to report damage to the park bench. Members have been down to assess the damage and it was felt at the meeting that the bench was not repairable. It was therefore decided to remove and dispose of the bench and to plan for this to be replaced as part of the new play area scheme.
- b) An email regarding Pinvin Island Cameras and what they are used for was received which Cllr Mitchell responded to on the 9<sup>th</sup> August referring the enquirer to WCC Highways as the cameras are on the highway and would therefore be their responsibility.
- c) An email was received on 17<sup>th</sup> August email from WCC Traffic Management Team regarding the pursuance of the implementation of a traffic Regulation Order to implement a disabled persons parking space near to 17 Spion Kop, Pinvin requesting the opinion of the Parish Council on this matter. The Parish Council does not believe there is a shortage of parking spaces in this area. *Action: Cllr Tucker to ask WCC Traffic Management Department what criteria is used to determine the application within WCC. Cllr. Mitchell to liaise with Cllr. Rowe on this matter.*
- d) South Worcestershire Open Space Assessment (including Community Buildings) – Town/Parish Council Survey was emailed to the Parish Council on the 22<sup>nd</sup> August 2018. Cllr Rowe offered to complete and return by Friday 7<sup>th</sup> September 2018. Councillors to feedback to Cllr. Rowe any relevant information for inclusion.

## UNADOPTED

- e) Cllr. Wilson sent the Clerk an email reporting the street light is flashing on and off by the Coach and Horses in between Checketts House and a house called Pool Corner. The Clerk reported this to Prysmian on 18<sup>th</sup> August for them to repair.
- f) Cllr O'Dell received an email on the 28<sup>th</sup> August re speeding issues. The Parishioner is aware that a speed van is being used but feels that maybe a bike would be less obvious. The speed vans have some affect during daytime but the problems remain at night. *Action: Cllr. Mitchell to forward to the Police Road Safety Partnership and Cllr. Mitchell to respond to the Parishioners.*
- g) Email 31 August WCC- Worcestershire Parkway overnight closures. WCC's contractor has to fully close the B4084 overnight between the two railway bridges (immediately outside the station entrance) commencing on Saturday 15<sup>th</sup> September for potentially just over three weeks in order fully construct parts of the carriageway, to surface the carriageway and carry out "signing and lining". Councillors Noted the information.
- h) An email was received from a Parishioner complaining that delivery lorries to the Hayfields, Cameron homes development are using the access to Gosney fields as a 3 point turning area. Furthermore, whilst it is pleasing to see some speeding vans positioned within the village, excessive speeding throughout the village occurs 24/7 not just during 9 to 5 working hours. Particularly early morning (7 am onwards) & early evening after rush hours. Vehicles are still, at times driving at speeds exceeding 70/ 80 mph in a 30mph zone. This is prevalent from North end heading towards to the 40mph signs & also in the opposite direction heading into the village. We regularly witness crazy overtaking manoeuvres & rapid deployment of brakes. It can only be a matter of time before a serious RTC occurs in this location. Councillors discussed this. *Action: Cllr. Mustard agreed to speak to Cameron Homes about the lorries turning and Cllr. Mitchell agreed to forward the email to the Road Safety Partnership and Cllr. Mitchell to respond to the Parishioners.*
- i) The Clerk received an email request from a resident of Abbey View Road asking ask how much the rent is, for an allotment and can they put a boundary up. They also asked whether they could keep chickens on the allotment. An allotment meeting has been called for Tuesday 18<sup>th</sup> September 2018 at 7.30pm to discuss this request for information. *Action: Clerk to write to the resident informing them of this decision and letting the resident know we will keep them up to date.*

## 10. Reports

### **District/County Councillor: Cllr. Liz Tucker.**

There are two "Road Closures" in Long Lane Throckmorton Parish planned. One in October and one for a month from the end of November on the run up to Christmas. These are for drainage works.

The bus route from Worcester City to Evesham on the A44 is being cut on the 17<sup>th</sup> September it is a Commercial route and WCC has no say on the matter. This will affect Pinvin as residents won't be able to take the bus except through going into Pershore to get to Evesham or Worcester. WCC is trying to negotiate with the "Hopper" that goes around on a circular route round the villages and WCC should know if they have or have not succeeded by the 7<sup>th</sup> September. What WCC are trying for is a 3 day a week split in the hopper bus so that some would get Mondays, Wednesdays and Fridays and others get Tuesdays, Thursdays and Saturdays.

18/01294/CLE for a Certificate of Lawfulness relating to the implementation of Planning Permission W/11/01867/ET for the construction of a new petrol filling station.

This application seeks to certify that a lawful start to this development has been made whereby the planning permission has been implemented. Cllr Tucker has taken advice from the local resident that casts significant doubt upon the applicant's version of events. Planning have been back to the Council's Legal Department and the Legal Department have said that they would prefer not to take this decision before the Planning Committee. Cllr. Tucker has told the Planners that she would send them an email outlining the key points and has commented that it seems to

## UNADOPTED

her that there is genuine room for doubt. A course forward is under consideration. *Action: Cllr. Tucker will report back when she receives any further developments.*

Cllr. Tucker has had a lot of complaints about soil being transported through the village by New House. Councillors commented that they were going north of Long Lane past Long Lane.

Cllr Tucker has followed the Highways Authority personnel working around Pinvin crossroads. They informed Cllr. Tucker that they were looking at signage and the best place for a crossing and that they seem to have understood that the better place for the crossing would be next to the shop. That was their opinion but that may or may not be where the crossing is positioned finally. A PACT. meeting has been requested in October from P.C. Paul Brown. When this is arranged it will be communicated around.

*Village Organisations – None Submitted*

### **11. Date of next meeting – Tuesday 2<sup>nd</sup> October 2018- Pinvin Memorial Hall**

The meeting closed at 9.25 pm.

### **Parishioners' comments**

Cllr. Coates reported that trees opposite the Coach and Horses Pub on the green were overhanging which could present a problem at some point. Members decided to refer this back to the November meeting once the leaves had fallen.