

## PINVIN PARISH COUNCIL

### Minutes of Meeting of Pinvin Parish Council held at Pinvin Memorial Hall on Tuesday 6<sup>th</sup> November 2018 at 7.30pm

#### *Present*

Cllrs S Mitchell (Chairman), D Biddle, A Wilson, A Mustard, R. Coates, K. Rowe, O'Dell.  
Carole Hirst (Clerk).

#### **1. Apologies for absence**

Cllr. L Tucker (District and County Councillor).

#### **2. Declarations of Interest**

- Cllr. Wilson declared a Disclosable Interest on item 5 (Matters Arising) Dog Signs. The person he is dealing with is the son of a friend.
- Cllr. Rowe declared a Non-Pecuniary Interest in Item 6f (Finance) – Cllr. Rowe is a member of the PMH Committee.
- Cllr. Mustard declared a Disclosable Interest under item 9 (Planning) 18/02211/AGR – Orchard Farm – Cllr Mustard has a Lockup on this site.
- Cllrs Biddle and Mitchell also declared an interest in 6f as committee members

#### **3. Parishioners' comments**

None were in attendance.

#### **4. Minutes of meeting held on Tuesday 2<sup>nd</sup> October 2018**

Cllr. Rowe Proposed and Cllr. Wilson Seconded that they were a true and accurate record . All in favour.

#### **5. Matters arising from 4<sup>th</sup> September 2018**

- Cllr. Coates reported that trees opposite the Coach and Horses Pub on the green were overhanging which could present a problem at some point. Members decided to refer this back to the November meeting once the leaves had fallen. *Action: Councillors decided that Cllr. Wilson ask the Lengthsman to cut back overhanging branches.*
- Lamppost in the footpath on the edge of the Cameron Homes development sited by Western Power and Cameron Homes. The Clerk wrote to Cameron Homes on the 4<sup>th</sup> October. A further email was sent by Cllr. Mitchell on Sunday 21<sup>st</sup> October following a reply from Cameron Homes stating that the lamppost was in the safest position where it had been located. Cllr. Mitchell has re-iterated that the lamppost is not in the best location and has offered to suggest alternative locations. To date no response has been received to Cllr. Mitchell's email. *Action: Cllr. Mitchell to chase Cameron Homes for a reply.*
- "Woodlands", a house on Main Street adjacent to the Pinvin Playing fields. The Residents are asking if the parish council could prune the three large ash trees and oak tree by the children's play area. The Clerk made contact with S. Blunson to arrange a site meeting but despite many chase ups S. Blunson has not made arrangements to visit the site. *Action: Once the leaves have dropped a site meeting with Cllr's. Wilson, Coates and Biddle take place to assess the situation.*
- The Clerk received an email enquiry from a resident of Abbey View Road requiring an allotment asking if they could keep chickens on the allotment and can they put a boundary up.: Cllr. Rowe with Cllr. Mitchell produced a revised Standard Allotment Agreement which was approved by the Council on the 31<sup>st</sup> October via email. The revised Standard Allotment Agreement has been sent to the Resident and is now being signed up. *Action: Clerk to notify the Resident regarding deposit required for the allotment.*

- HFN Landscaping fencing works were checked by Cllr. Wilson and Cllr. Mitchell and approved for payment on the 3<sup>rd</sup> October. The Clerk processed the payment on 4<sup>th</sup> October.
- Update on the confirmation of payments for the summer term for arts & crafts at Coach & Horses. The room hire payment has now been made. The arts and craft workshop payment is awaiting an invoice to be sent to Pinvin Parish Council.
- New Farm Grounds Maintenance emailed to see whether and/or when the Parish Council would like to reschedule the cut suspended from July. There are usually 10 cuts in the contract and 9 have been completed. The Clerk notified New Farm Grounds Maintenance that the extra cut was required early November. The cut was undertaken on 6<sup>th</sup> November.
- A ditch at Spion Kop was reported as requiring clearing out. *The Clerk contacted Roof Top Housing who raised an order to remove rubbish from the ditch at Pendas Meadow. Action: Councillors to check whether this has been carried out when passing.*
- Section 106 application for the new play area. The Clerk established contact with Heather Peachey of WDC to discuss the Playground Project and obtain the Section 106 application form. Cllr. O'Dell who is leading on this project discussed the specific project with Heather Peachey with a view to making an application for Section 106. Heather Peachey asked to be supplied with proof of ownership of the land; a quote to cover all costs; plans for the play area and the equipment selected for the play area. Heather Peachey has offered to progress the Section 106 application once in receipt of this information. *Action: Cllr. O'Dell to meet with Playdale on site to refresh their quotation and provide all necessary information to Heather Peachey and the Chairman to obtain proof of ownership from the Land Registry.*
- Cllr. Wilson has carried out research into new signs required for Pinvin Play Ground. 4 "Playground" signs to be placed on the fencing of the playground area, 2 on the inside of the fence and 2 on the outside of the fence, placing each pair back to back was proposed. The cost for the 4 signs came in at £300 + vat. It was decided that these signs be included in the Playground Equipment project budget. It was suggested at the last meeting to ask WDC how much their circular "clean up after your dog" signs were. The Clerk ascertained that these were £25 each subject to availability fitted. Councillors decided to ask Cllr. Wilson to obtain a quote for "No Dog Fouling" signs from the supplier he is currently using. *Action: Cllr. Wilson to provide Cllr. O'Dell with the quotation for the 4 signs for the play area to include with the Section 106 application and to ascertain the cost of "Clear up after your Dog" signs.*
- email from resident re litter and dog bins. The Parish Council need to explore whether we need more Litter Bins. *Action: Cllr. Mitchell to research the cost of new bins and report back.*
- Cllr. Mustard reported that the hedge next to Pool House on Owletts Lane was dead. The Clerk contacted WCC who replied that it was not a WCC Highways Hedge and that the hedge was the responsibility of Pool House. Cllr. Mustard has spoken to the resident who is prepared to do whatever is necessary with the hedge.
- Councillors discussed general speeding within the village and the shared VAS sign. Cllr. Coates investigated options for additional portable VAS sign poles ascertaining that 7.5 meters of 76.1mm steel pipe would cost £65.93 + vat which would serve 2 VAS poles. *Action: Cllr. Coates to explore further for galvanised posts. (The posts are required to be 3m in length).*
- Cllr. Coates reported back to the parish Council that Dawes Way sign has now been erected.

## 6. Finance

### a) Current Balances at 6<sup>th</sup> November 2018

Current Account	£ 3442.68
Business Account	£21,532.44
<b>Total:</b>	<b>£24,975.12</b>

### b) Payments to be reported:

NPower 1 <sup>st</sup> July to 30 <sup>th</sup> Sept	£ 11.31
NPower 1 <sup>st</sup> Jan to 31 March 2018 outstanding invoice	£ 213.07
NPower 1 <sup>st</sup> July to 30 <sup>th</sup> Sept	£ 217.81
Clerk Salary: 5/11/18	£ 339.11
Clerk Expenses from Nov 18	£ 65.92
Post Office Stamps 36 x 2 <sup>nd</sup> class	£ 20.88
HMRC	£ 40.60
Peter Hurst Lengthsman Sept	£ 97.39
DYANN (M Harris (craft workshop room hire)	£ 275.00
Wyre Piddle Parish Council LaserJet ink shared	£ 23.25
<b><u>Total</u></b>	<b><u>£ 1,304.34</u></b>

Cllr. Rowe Proposed and Cllr. Biddle Seconded that the above invoices be approved. **All in favour.**

c) Receipts

WCC Councillor's Divisional Grant Fund £300  
Lloyds Bank Interest £1.06  
**Allotments rents for 2018/19 £110 Banked**  
WCC Lengthsman £412.50  
Allotment Rents for 2018/19 4 allotments totalling £40 not banked  
**TOTAL RECEIPTS £863.56**

- d) Cllr. Coates checked the informal bank reconciliation and agreed that the cash book was reconciled.
- e) 2018/19 Budget Review. A review of expenditure to date 2018/19 project to year end was discussed and a document entitled provisional budget set for 2019/20. The Councillors were asked to consider the provisional budget set for 2019/20 at the next meeting in December with a view to setting the 2019.20 Precept. *Action: Clerk to contact Wychavon DC to ascertain costs of the 2019 local elections.*
- f) Approval of grant to Pinvin Memorial Hall- Cllr. Mustard Proposed and Cllr Coates Seconded that the grant for £1000 be approved. All in favour.
- g) Approval of grant payment towards Pinvin Playing Fields- Cllr. Mitchell Proposed and Cllr. Rowe Seconded that the grant for £1000 be approved. All in favour.
- h) Approval of signs to Pinvin Play Fields for £300 – Councillors decided to defer this item until the next parish council meeting in December awaiting a decision/progress of the Section 106 application for the play area.

**7. Planning**

- **18/01557/FUL** - Unit 1 Dawes Way, Pinvin, Pershore, WR10 2FD- Unit 1, Dawes Way, Pinvin, Pershore, WR10 2FD- Erection of 3 bay vehicle workshop with stores, office and kitchen facility. **APPROVED. Noted.**
- **18/01833/ADV** Plot 5 Keytec, East Business Park, Varden Road, Pershore – Lapwing Specialist Construction Products Limited- Fascia signs and entry sign – **CONSULTATION** until 9<sup>th</sup> November.
- **18/02102/HP** 3 Ash Furlong Drive, Pinvin, Pershore, WR10 2FT- Retrospective application for

erection of ancillary storage building to dwelling- **CONSULTATION** to 10<sup>th</sup> November 2018  
Councillors discussed this at length and it was decided that Cllr Mustard would prepare a statement for the WDC Planning Portal to Object to planning approval. *Action: Cllr. Mustard to email the parish council response to the Clerk before the 9<sup>th</sup> November.*

- **18/02183/FUL**-Land Adjacent to Greenacres, Main Street, Pinvin-Demolition of garage block and erection of 1 no Dwelling- **CONSULTATION** to 15<sup>th</sup> November 2018. Noted with concerns regarding access. Noted.
- **18/02211/AGR**- Orchard Farm, Owletts End, Pinvin, Pershore, WR10 2EX- Application for prior notification of agricultural development - proposed agricultural building- **CONSULTATION** by 9<sup>th</sup> November 2018 – Noted.

## 8. Lengthsman Job List

- A large branch has fallen behind the bus stop on Main Street into the car park belonging to Roof Top Housing. It was decided that the Lengthsman could not undertake this work as it was outside the Lengthsman's remit. *Action: Clerk to notify WCC and Roof Top Housing.*
- Stretch of footpath on Main Street opposite the Coach and Horses, (unofficial footpath as per map supplied) to be cut by Lengthsman.
- Cllr. Wilson raised issues with the state of the grass path surrounding the pre-school allotment and the path way at the rear of Abbey View allotments. Councillors decided that they be looked at in the spring 2019.

## 9. Correspondence

A parishioner enquired if someone could provide them with a brief update surrounding the village playground and the lack of play equipment within it. Cllr. O'Dell responded to this request.

Email – 11/10/18- Worcestershire County Council has set up a Bus Scrutiny Task Group. *'to investigate the current bus and community/alternative transport provision, including the availability of transport at crucial times of day to get to work, to school or college, to medical appointments and for shopping'*. The Task Group would like to hear the views of parish councils. **Noted.**

22/10/18 – WCC - Road Traffic Regulation Act 1984 Worcestershire County Council (District of Wychavon - Pershore) WCC are to consider to make an order the effect of which will be to create a disabled persons parking place at Spion Kop Pinvin. Any objections or representations should be made to Simon Mallinson at WCC by the 29<sup>th</sup> November 2018 in writing. **Noted.**

Email- WDC- 24 Oct- The Leader of Wychavon, Cllr.Robinson, has stood down to allow the council time to prepare ahead of district-wide elections next May. **Noted.**

Email- 22<sup>nd</sup> Oct- Requesting an update on the £11,500 provided by the sale of Gosney Fields homes towards the proposed cycle link. Cllr. Mitchell sent a response and further information to the enquirer.

Email- WDC- 30<sup>th</sup> Oct – Jail for landowner operating illegal waste site – **Noted.**

## 10. Reports

**District/County Councillor: Cllr. Liz Tucker.**

### Road Works on Station Road

The work and hold-ups on Station Road are long lasting. The work is being done by Persimmons' contractors to carry out the infrastructure work required to meet their planning conditions – drainage, utilities, pedestrian crossing and traffic lights and reshaping the carriageway and footways around the Wyre Road junction. One reason it is taking so long is that Persimmon drove ahead building houses without working through the technical and engineering feasibility of their plans for the whole three

phase site. Work for the two Taylor Wimpey sites also means some digging up of the road for utilities etc.

Latest information about the progress of Persimmon's works.

The short road closure 26<sup>th</sup> October weekend was for drainage work. The closure on Wyre Road from Monday 29<sup>th</sup> October through to Sunday 4<sup>th</sup> November is to build a central refuge, built out path and tactile paving at the junction. There will be another short closure of Station Road for further drainage work Monday 3<sup>rd</sup> to Tuesday 4<sup>th</sup> November and at some stage in November they expect to put in the street lights for the pedestrian crossing by Pershore High School to be brought into use. (This was to have been done at half term but someone forgot to order the lampposts in time!)

The overall works and temporary traffic lights continue until Friday 21<sup>st</sup> December. By then hopefully the temporary lights will have been changed for improved temporary lights which will be noticeably more efficient, and the lane closures will be removed which will speed up waiting times at the lights. The work programme was delayed three weeks by the unplanned need to lower a gas main through the site so there will not be time for the permanent lights to be installed by Christmas. Also, the final road surfacing will not be laid as temperatures in December are too low.

After Christmas all work will stop on Station Road until April. This is to allow the footway from Choules Close to be built down to the Worcester Road bus stop. It would be damaging for Pershore to have both Station Road and Worcester Road suffering hold-ups at same time.

The remaining works, installation of permanent traffic lights (and associated traffic light detector loops) plus laying of the wearing course to the road surface will be completed during the Easter holiday period.

The planning application for the improvements at Pinvin Crossroads will be submitted in December. It marks the beginning of the long awaited "Northern Link" project that creates a new route into Pershore, linking Abbey View roundabout over the railway to the roundabout at KeyTec7 and on down Wyre Road to Station Road. That planning applications will follow in Feb/March of the New Year.

**Village Organisations** – None reported.

#### **11. Date of next meeting – Tuesday 4th December 2018- Pinvin Memorial Hall**

The meeting closed at 9.20 pm.

#### **Parishioners' comments**

Cllr Coates reported that there had been a series of recent break-ins within the parish.