

PINVIN PARISH COUNCIL

Minutes of Meeting of Pinvin Parish Council held at Pinvin Memorial Hall on Tuesday 4th December 2018 at 7.30pm

Present

Cllrs S Mitchell (Chairman), D Biddle, A Wilson, A Mustard, R. Coates, K. Rowe, O'Dell.
Carole Hirst (Clerk). Cllr. L Tucker (District and County Councillor).

1. Apologies for absence- None

2. Declarations of Interest- None

3. Parishioners' comments

None were in attendance.

4. Minutes of meeting held on Tuesday 6th November 2018

Cllr. Mustard Proposed and Cllr. Wilson Seconded that they were a true and accurate record. All in favour.

5. Matters arising from 6th November 2018

- Trees opposite the Coach and Horses Pub on the green were overhanging the footpath which could present a problem at some point. Cllr. Wilson asked the Lengthsman to cut back the overhanging branches. This has now been undertaken.
- Lamppost in the footpath on the edge of the Cameron Homes development sited by Western Power and Cameron Homes. Cllr. Mitchell has re-iterated to Cameron Homes that the lamppost is not in the best location and has offered to suggest alternative locations. Cllr. Mitchell has made several attempts to chase Cameron Homes for a reply. He finally managed to get hold of Kinderjit Ubhi who has responded and agreed to investigate and get back to Cllr. Mitchell asap.
- Woodlands", on Main Street adjacent to the Pinvin Playing fields. Residents are asking if the parish council could prune the three large ash trees and oak tree by the children's play area. Once the leaves had dropped Cllr's. Wilson, Coates and Biddle visited the site to assess the situation. It was noted that there is nothing obvious at present. No action to be taken at present. To review and monitor the state of the trees.
- Abbey View Road allotment- The revised Standard Allotment Agreement has been sent to the Resident and is now signed up. Clerk notified the Resident regarding deposit required for the allotment. Allotment rent and payment plan for deposit agreed and rent and part deposit received.
- Section 106 application for the new play area. Heather Peachey WDC asked to be supplied with proof of ownership of the land; a quote to cover all costs; plans for the play area and the equipment selected for the play area. Heather Peachey has offered to progress the Section 106 application once in receipt of this information. Cllr. O'Dell discussed this with "Playdale" and is awaiting up to date plans and quotation and a meeting with Playdale with Councillors is planned when this is received. The Chairman obtained the proof of ownership from the Land Registry. Two oak benches are being gifted to the parish council. The most appropriate way of fixing these was discussed to ensure that the oak did not rot. Form filling is required to secure the benches. The lease on the playing fields itself runs until 2027 and at some point will need to be renewed." Cllr. Wilson provided Cllr. O'Dell with a quotation for the 4 signs for the play area which is to be included with the Section 106 application *Action: Cllr. Wilson to ascertain the cost of "Clear up after your Dog" signs.*
- David Greer gave advice to the Parish Council on matters relating to the Land Registry entry for allotments, playing fields and Memorial Hall which will need to be followed up.

- email from resident re litter and dog bins. The Parish Council need to explore whether we need more Litter Bins. Cllr. Mitchell forwarded information to Councillors on types and the cost of new bins for litter and dog waste. *Action: Clerk to ascertain from WDC what the cost of them providing a bin, and the cost per year of them emptying a bin. The Clerk is also to ascertain whether WDC will empty bins purchased independently of WDC, what size bags would be required and whether the bins would need to be a fixed size or not.*
- Purchasing extra VAS sign posts for portable VAS signs - *Cllr. Coates explored for galvanised posts. (The posts are required to be 3m in length). This was £67 including VAT for a 5m length. The location would be down the slope towards the 40mph limit near Gosney Fields. Cllr. Tucker advised the Parish Council that they would need to get permission before putting up the poles and suggested the Parish Council discuss this with Gerry Brienza who would advise where the pole would need to go.*
- Clerk contacted WDC to ascertain costs of the 2019 local elections. Average £1000 allowed for and included in the draft Budget and 2019/20 budget reissued for discussion.
- **Planning Application 18/02102/HP-** 3 Ash Furlong Drive, Pinvin, Pershore, WR10 2FT- Cllr. Mustard emailed the Parish Councils planning response to the Clerk on the 8th November. The planning response was submitted on the 8th November to WDC Planning Portal.
- A large branch has fallen behind the bus stop on Main Street into the car park belonging to Roof Top Housing. *Action: Clerk notified WCC and Roof Top Housing on the 8th November. Nothing has been removed by Roof Top Housing as yet. Action: Clerk to chase Roof Top Housing.*

6. Finance

a) Current Balances at 6 th November 2018	
Current Account	£ 6,820.98
Business Account	£21,533.35
Total:	£28,354.33
b) Payments to be reported:	
Clerk Salary: 5/12/18	£ 339.11
Clerk Expenses to December 4th 18	£ 41.96
HMRC	£ 40.60
New Farm GM Nov Cut	£ 429.60
<u>Total</u>	<u>£ 851.27</u>

Cllr. Rowe Proposed and Cllr. Coates Seconded that the above invoices be approved. **All in favour.**

- c) Receipts 2 x allotment payments £30 total (+ £20 towards £100 allotment deposit NEW Allotment) - Bank Interest £0.91- HMRC Recovered VAT to end Oct 2018 £3867.07- **TOTAL £ 3,917.98**
- d) Cllr. Coates checked the formal bank reconciliation and agreed that the cash book was reconciled and duly signed the reconciliation sheet.
- e) 2018/19 Budget Review and Precept discussion. A review of expenditure to date 2018/19 project to year end was discussed and a document entitled provisional budget set for 2019/20. The Councillors were asked to consider the provisional budget set for 2019/20 at the next meeting in January 2019 with a view to setting the 2019/20 Precept.

7. Planning

- 18/000056/CM- Mercia Waste Management- Proposed use of six external storage bays for the bulking of municipal residual waste- Hill and Moor Landfill Site, Piddle Brook Lane, Wyre Piddle, Worcestershire, WR10 2LW- CONSULTATION – to 6th December. Cllr. Tucker agreed to supply

more information on this application but stated that she had been informed that the storage bays were a very short-term holding bay for the main shed.

- 8. Lengthsman Job List** – Cllr. Wilson discussed the possibility of making the community more aware of the Lengthsman Scheme and its duties and responsibilities. It was further discussed that this might be disseminated through the Pinvin Parish Website. *Action: Clerk to prepare a resume of the Lengthsman role in readiness for the website. Cllr. Mitchell to discuss this with Website host to get this included.*

9. Correspondence

- 14th Nov – letter from Childrens Play Advisory Service – informing us that they will no longer be able to undertake the annual playground inspection and that we need to find someone else. *Action: Clerk has written to WCALC to ask other clerks for recommendations and will follow this up.*

10. Reports

District/County Councillor: Cllr. Liz Tucker.

Cllr. Tucker highlighted issues regarding parking at the junction of Main Street/Church Lane Pinvin. In discussions with Highways it was proposed to protect all junctions in this vicinity although School Close is private and therefore cover could only be provided to the highway boundary. A map highlighting a proposed Traffic Order to install double yellow lines was distributed for comment and covered the junctions of School Close, Willow Close, Church Lane and the section of road opposite the junction of Church Lane. Councillors agreed the boundaries of the Traffic Order. Cllr. Tucker agreed to take this back for further discussion with Highways.

Cllr. Tucker advised the Parish Council that a consultation meeting was due to take place on local libraries at Pershore Library on 6th December from 2pm to 4pm.

Cllr. Tucker raised the issue of the South Worcestershire Development Plan “Call for Sites” and that this was “proposed” sites. She asked whether the Parish Council were preparing to make comments and Cllr. Mitchell agreed that he would prepare comments and forward to SWDP before the deadline of the 18th December 2018. *Action: Cllr. Mitchell to prepare and send response to SWDP before the 18th December 2018.*

The planning application for the improvements at Pinvin Crossroads will be submitted soon. It marks the beginning of the long awaited “Northern Link” project that creates a new route into Pershore, linking Abbey View roundabout over the railway to the roundabout at KeyTec7 and on down Wyre Road to Station Road. That planning applications will follow later next year.

Village Organisations – None reported.

11. Date of next meeting – Tuesday 15th January 2019- Pinvin Memorial Hall

The meeting closed at 9.02 pm.