

PINVIN PARISH COUNCIL

Minutes of Meeting of Pinvin Parish Council held at Pinvin Memorial Hall on Tuesday 15th January 2019 at 7.30pm

Present

Cllrs S Mitchell (Chairman), D Biddle, A Wilson, A Mustard, R. Coates, O'Dell.
Carole Hirst (Clerk). Cllr. L Tucker (District and County Councillor) P.C. Paul Brown.

1. Apologies for absence- Cllr K Rowe

2. Declarations of Interest- None

3. Parishioners' comments

None were in attendance.

Cllr. Coates asked to be noted that a blocked drain on Owletts End near the Coach and Horses has been reported. **Noted.**

Cllr. O'Dell reported that a resident had spoken to her saying that she had had a fall near to the Coach and Horses Pub due to poor lighting. **Noted.**

4. Minutes of meeting held on Tuesday 4th December 2018

Cllr. Wilson Proposed and Cllr. Mustard Seconded that they were a true and accurate record. All in favour.

5. Matters arising from 4th December 2018

- Cllr. Wilson to ascertain the cost of "Clear up after your Dog" signs. *Action: Cllr. Wilson to bring to the February meeting.*
- New Litterbins/Dog Bins- The costs for supplying and the ongoing annual emptying costs are as below;
Dog bin - £350; Litter bin (Floor mounted) - £450; Litter bin (Post Mounted) - £150 - (You would need to supply the post if nothing available to put it on at site) Fitting - £19.89 for floor mounted and £17.09 for post mounted (Dog and litter bin) Emptying costs are £61.88 per bin per year, this is for a weekly service, if you want a twice a week service just double this amount.
There is a 20% admin fee onto of all the above costs and vat.
Unfortunately they would not be able to empty any bins not supplied through Wychavon. No pictures sent although requested from Wychavon DC. *Action: Councillors to ask around if any more dog bins are required and where. Two floor mounted litter bins to be referred to the February Parish Council meeting for consideration of the finance.*
- Clerk chased Roof Top Housing re tree that has fallen on their land. Response received from Roof Top Housing that they have requested that the tree branch is removed but as its only effected 2 parking spaces that aren't used it won't be done as a priority"
- The Clerk prepared a resume of the Lengthsman role in readiness for inclusion on the parish website. *Action: Cllr. Mitchell to discuss this with Website host to get this included.*
- Cllr. Mitchell prepared and sent response to SWDP.

6. Police Liaison - PC Paul Brown delivered a comprehensive overview of crime activity impacting on and taking place with Pinvin.

Cllr. Mitchell spoke of the usefulness of the email crime update produced by West Mercia Police in alerting the parish to crime as it occurs. PC Brown said that crime in his area was increased on last year however, more information is being distributed this year and therefore there is more of an awareness of local crime than in the past.

Cllr. Mitchell thanked PC Brown for the police presence within the Parish.

PC Brown informed Councillors that the Police Commissioner is requesting bids to be submitted for speed equipment or traffic calming equipment. Bids need to be submitted by the end of March 2019. *Action: Cllr. Mitchell to explore options.*

Reported: 3/1/19 House Burglary Pinvin;

07/01/19 Shed break North End and a garage break on Abbey View;
 11/01/10 ATM theft from Co-op (For your information this is covered by Pershore SNT);
 11/01/19 Theft from the Piggeries.

7. Finance

a) Current Balances at 15th January 2019

Current Account	£ 6,877.10
Business Account	£21,534.26
Total:	£28,411.36

b) Payments to be reported: 15th January 2019

Clerk Salary: 5/01/19	£ 339.11
Clerk Expenses to 5th Jan 19	£ 41.96
HMRC Jan 19	£ 40.60
Peter Hurst Lengthsman	£ 225.90
New Farm Grounds Maint (September Invoice missed)	£ 429.60
NPower Charges relating 1 Oct to 31 Dec	£ 172.40
NPower charges relating to above period	£ 7.70
NPower charges relating to above period	£ 285.60
NPower charges relating to above period	£ 80.33
<u>Total</u>	<u>£ 1,623.20</u>

Cllr. Coates Proposed and Cllr. Biddle Seconded that the above invoices be approved.

- c) **Receipts-** Receipts D.Biddle Allotments £700, 2x allotment deposit @£10=£20, Lloyds Bank Interest £0.91. **TOTAL £ 720.91+ (£47.69 Wayleave payment which arrived after reconciliation.)**
- d) **Informal Reconciliation-** Cllr. Coates checked the formal bank reconciliation and agreed that the cash book was reconciled. **Noted.**
- e) **2018/19 Budget Precept** discussion. A discussion around the precept and using reserves took place. A budget increasing the Precept and Grant from £16,706 for 2018/19 to £ 18,200 for 2019/20 representing Precept for 2019/20 as £16,196.00 and Grant £2,004.00= Total Request £18,200. Cllr. Mitchell Proposed that this be agreed representing an increase of 4.7% and Cllr. Mustard Seconded. All in favour.
- f) **Playground Zip Wire Repairs-** Cllr. O'Dell requested consideration of Playground Zip Wire Repairs (£626.72 + VAT = £752.06). Cllr. Wilson Proposed that this be approved. Cllr. Coates Seconded. All in favour.
- g) **Correction to Land Registry** - Cllr. Mitchell requested that the Parish Council consider funds to correct Land Registry entry for the allotments, Playing Fields, Memorial Hall, etc. The cost will be £40 + VAT plus £30 Registry Fee which is not VAT applicable. Cllr. Wilson Proposed that this be approved. Cllr. Coates Seconded. All in favour. *Action: Clerk and Cllr. Mitchell to check records back to 2012/13 to ascertain who prepared existing documents.*
- h) **Budget Virement for 2018/19** was discussed in detail. It was proposed by Cllr. Mitchell that Membership Fees Budget be lifted from £400 to £450; Grass Cutting Budget be reduced from £6500 to £5500; Street Lighting Maintenance Budget be lifted from £1918 to £4000 and Playground Budget be reduced from £14682 to £13550. Cllr. Coates Seconded. All in favour.

8. Planning

- **18/000060/REG3-** Pinvin Junction (Junction between Evesham Road (A44), Station Road (A4104) and Main Street (B4082), Pinvin. Worcestershire County Council is applying to Worcestershire County Council for planning permission for the above proposal. The proposal includes:

Moving the alignment of the B4082 (Main Street) approach to allow for future concurrent running of the side roads in the same stage, with opposed right turns. Single straight-ahead lanes on the A44 would be retained on the eastbound carriageway;

The existing right turn onto the B4082 and the corresponding left turn would be facilitated by a short junction link and, therefore, these movements would be taken out of the existing signal-controlled junction;

Optimisation of the method of signal control to provide greater junction capacity;

The extension of the existing A44 eastbound right turn lane (towards the A4104) increasing the capacity for this movement and facilitating access to the residential properties on the south side of the A44; and

New areas of highway, footway, controlled signals including pedestrian crossings and uncontrolled pedestrian crossings.

Action: Clerk to respond to the Planning Consultation stating that Pinvin Parish Council Supports the scheme as it stands.

- **18/02183/FUL** - Land Adjacent to Greenacres, Main Street, Pinvin- Demolition of garage block and erection of 1 no Dwelling- APPROVED.

- 9. Lengthsman Job List** – Cllr. Wilson reported that the Lengthsman is currently edging paths around Pinvin. The Parish Council also requested that he be asked to clean the white speed initiative gates in the village.

- 10. Overgrown path near to Pinvin Pre-School Allotment.** Cost from New Farm Grounds Maintenance agreed at £12 + vat per cut. Cllr. Wilson Proposed that this be agreed and that it would be cut every other time. Cllr. Biddle Seconded. All in favour. *Action: Clerk to discuss the works for next season with New Farm GM.*

11. Correspondence

- 19th Dec- proposal to implement a prohibition of waiting 'at any time' Order in Main Street, Church Lane and Willow Close, Pinvin. **Noted.**
- Letter dated 4th Jan -WDC sent a letter requesting the parish council informs WDC of their intentions for using Uncommitted NHB monies. With the introduction of the new Community Legacy Grant scheme and a new WDC following the elections in May 2019 WDC want to establish whether the remaining NHB monies are required. Proposals for uncommitted monies should be sent to WDC by 19th March 2019. If this isn't possible then contact the Localism and Communities Officer (Tracy Perkins) before 18th March to inform her of the Parish Council's intentions. WDC have offered help developing proposals etc. Cllr. Mitchell reported that Pinvin has some £19,000 in the NHBS. Cllr. Mitchell Proposed that a meeting be set up to discuss this in more detail. *Action: Cllr. Mitchell to set up dates.*

12. Reports

District/County Councillor: Cllr. Liz Tucker.

Cllr. Tucker advised that WCC were facing difficulties with their budget. Wychavon were in a better position having implemented Joint Services with Malvern Hills DC on specific job roles. Cllr. Tucker identified a high turnover of staff particularly in Planning Services.

Cllr. Tucker noted that the temporary lights at the junction of Station Rd and Wyre Road and that they were working well.

Village Organisations – None reported.

13. Date of next meeting – Tuesday 5th February 2019- Pinvin Memorial Hall

The meeting closed at 9.30 pm.