

## PINVIN PARISH COUNCIL

### Minutes of Meeting of Pinvin Parish Council held at Pinvin Memorial Hall on Tuesday 5<sup>th</sup> February 2019 at 7.30pm

#### *Present*

Cllrs S Mitchell (Chairman), D Biddle, A Wilson, A Mustard, R. Coates, T. O'Dell, K. Rowe.  
Carole Hirst (Clerk). Cllr. L Tucker (District and County Councillor), 1 Member of the Public.

**1. Apologies for absence- None**

**2. Declarations of Interest- None**

**3. Parishioners' comments- Please see Appendix 1.**

**4. Minutes of meeting held on Tuesday 15th January 2019**

Cllr. Wilson Proposed and Cllr. Coates Seconded that they were a true and accurate record. All in favour.

**5. Matters arising from 15<sup>th</sup> January 2019**

- Cllr. Wilson had obtained a quote for the cost of 290 x 290 "Clear up after your Dog" signs which for a quantity of 5 would cost £17.50+ VAT each. Cllr. Coates commented that some larger size may also be a good option. Cllr. Mitchell asked Cllr. Wilson to get a further quote for the additional A3 size and asked the Clerk to add it to the March agenda for approval of the finance.
- Litter/Dog Bins: Councillors asked around to see if any more dog bins or litter bins are required and where. Checketts Close was considered to be best location near to Gosney Fields. Councillors also decided to place a new bin on the playing fields, moving the current dog bin to a location on Main Street, replacing one of the post mounted litter bins.
- Cllr. Mitchell discussed having a page on the Pinvin Parish Council website highlighting the role of the Lengthsman with the Editor of the website. This would also include a "Report It" facility where the community could identify and report Lengthsman tasks through the website which would be sent via the website to the Clerk to check out.
- PC Brown informed Councillors that the Police Commissioner is requesting bids to be submitted for speed equipment or traffic calming equipment. Bids need to be submitted by the end of March 2019. Cllr. Mitchell asked that this be deferred to the March Parish Council meeting.
- Land Registry records for Pinvin Memorial Hall, Playing fields. Cllr. Mitchell reported that he felt that the changes required to be executed under the Deed could be executed by the Parish Council without having to use a Solicitor. *Action: Cllr. Mitchell to further investigate this.*
- 18/000060/REG3- Pinvin Junction (Junction between Evesham Road (A44), Station Road (A4104) and Main Street (B4082), Pinvin. The Clerk sent a response to the Planning Consultation stating that Pinvin Parish Council Supports the scheme as it stands.
- New Homes Bonus Funding Letter from WDC requesting proposals for projects for outstanding funds. A meeting took place of the Parish Councillors on Saturday 2nd February to explore options. Options such as Community Orchard, Play/Recreational Equipment for 10 to 16 year olds and Dog Agility area were all discussed. Cllr. O'Dell commented that under the NHB Scheme the Parish Council had to undertake community consultation. This had already been undertaken regarding the Play/Recreational Equipment for 10 to 16 year olds. Cllr. O'Dell offered to create a survey for the other options which would be undertaken on door to door 1 in 10 option around the village. *Action: Cllr. O'Dell to create a survey and undertake the door to door consultation with the assistance of other Members and report back to the March Parish Council meeting.*

## 6. Finance

### a) Current Balances at 5<sup>th</sup> February 2019

Current Account	£ 3,300.84
Business Account	£21,535.15
<b>Total:</b>	<b>£24,835.99</b>

### b) Payments to be reported: 5<sup>th</sup> February 2019

Clerk Salary: 5/02/19	£ 339.11
Clerk Expenses to 5th Feb 19	£ 48.25
HMRC to 5 <sup>th</sup> Feb 19	£ 40.60

**Total** **£ 427.96**

Cllr. Rowe Proposed and Cllr. Wilson Seconded that the above payments be approved.

- c) **Receipts**-£47.69 Wayleave payment was recorded as a late entry on January Minutes but not included in the reconciliation.
- d) **Formal Reconciliation**- Cllr. Coates checked the formal bank reconciliation and agreed that the cash book was reconciled. **Noted.**
- e) **New Homes Bonus Funding was discussed under item 5 Matters Arising**
- f) The Clerk reported that the Internal Auditor used for the 2017/18 Audit (DM Payroll Services) had put forward a quotation for 2018/19 at £110 for a 1 year contract or £100 per year for a 3 year contract. Cllr. Coates Proposed and Cllr. Wilson Seconded that the Parish Council approves to take out the 3 year contract. All in favour.
- g) **It was proposed to purchase 2 Floor Mounted Litterbins costing £1080.00 including VAT.** Cllr. Mustard Proposed that the Parish Council purchase these from WDC. Cllr. Wilson Seconded. All in favour.
- h) The Parish Council is needing to secure and assemble new benches obtained through grant funding. Cllr. Coates to quote for the assembly of the benches and report to the March Parish Council meeting.

## 7. Planning

- **19/00089/FUL**- Hyde Farm, Worcester Road, Pinvin, WR10 2DX- Change of use of land for 15no. touring holiday pitches, together with 3no. glamping pods and shower/toilet block. Members recognised that Hyde Farm was not in the Parish, and since it was a Caravan Club site had no objection to the proposal.

**8. Lengthsman Job List** – Cllr. Wilson reported that the Lengthsman is currently edging paths around Pinvin.

**9. Correspondence** – No correspondence to report.

## 10. Reports

**District/County Councillor: Cllr. Liz Tucker.**

Cllr. Tucker advised that planning application for the Northern Link Rd will be sometime next year February or May and there will be a 20 week consultation process for the bridge. The bridge will be higher and more visual than originally expected. The expected Planning Committee decision will be July or September 2020. The road will be built early 2020/2021.

Pinvin Crossroads large fir tree will have to come out. They want to do clearance on the bank behind the corner. It is Crown owned land ie owned by the Government. There are to fences there. The inner one is the highways limit so hopefully they will be able to widen the footway. During the summer holidays 2019 there will be some work on Station Rd for Severn Trent work. Cllr. Wilson reported a dangerous pothole on the Pinvin road and the start of the A44 area which Cllr. Tucker agreed to report again to WCC Highways.

Cllr. Tucker reported that there had been further merges between MHDC and WDC including Planning Services.

**Village Organisations** – None reported.

#### **11. Date of next meeting – Tuesday 5<sup>th</sup> March 2019- Pinvin Memorial Hall**

The meeting closed at 8.55 pm.

#### **APPENDIX 1 PUBLIC QUESTIONS.**

A Member of the public asked for an update on how the Section 106 funding from Cameron Homes for the village hall was progressing. Cllr. Rowe commented that at present there had been movement. Outline Planning Permission was in place but detailed costings were still required by a qualified Quantity Surveyor and expertise in securing funding were still to be secured. The Member of the public asked how much funding was secured through the Section 106 and Cllr. Rowe reported that £125,000 was secured and that this was still sitting with WDC until the Memorial Hall Management Committee were in a position to move forward. Cllr. Rowe reported that National Lottery Funding and Football Foundation Funding were being explored and that visits had been made to other community halls to share experiences, check out facilities as part of the process. Discussion took place regarding usage of the hall and whether in the short-term other facilities could be used by the community such as the school halls. Cllr. Rowe invited the member of the public to become involved in driving the project forward and that was accepted.

The Member of the public also asked how much consultation had been undertaken regarding the Pinvin Crossroads. Councillors commented that consultation had been taking place mostly in Pershore other than a High School meeting. This concern had been viewed by the Parish Council some time ago after which WCC with their consultants had made a presentation to the Parish Council to seek their opinion.

Cllr. Mitchell reported that WCC and their consultants would be attending April's Pinvin Parish Council meeting to update the Parish following the March Planning Committee of WDC where the plans would be submitted for approval.

Cllr. Tucker reported that the Northern Link Road application would be in 2020.

Cllr. Tucker commented that the new 2 way traffic light system rather than 4 way would make a significant difference to the traffic flow.

Cllr. Coates reported the state of the gutters being full of mud along Main Street/towards Upton Snodsbury. Action: Clerk to contact WCC Highways to report the matter.