

## PINVIN PARISH COUNCIL

### Minutes of Meeting of Pinvin Parish Council held at Pinvin Memorial Hall on Tuesday 5<sup>th</sup> March 2019 at 7.30pm

#### Present

Cllrs S Mitchell (Chairman), D Biddle, A Wilson, A Mustard, R. Coates, T. O'Dell.  
Carole Hirst (Clerk). Cllr. L Tucker (District and County Councillor), 1 Member of the Public.

#### 1. Apologies for absence- None

2. **Declarations of Interest-** Cllr. Coates declare a pecuniary interest in item 6f.

#### 3. Parishioners' comments- Please see Appendix 1.

#### 4. Minutes of meeting held on Tuesday 5<sup>th</sup> February 2019

Cllr. Mustard Proposed and Cllr. Biddle Seconded that they were a true and accurate record. All in favour. The Minutes were duly signed.

#### 5. Matters arising from 15<sup>th</sup> January 2019

- Cllr. Wilson obtained a quote for the A3 "Clear up after your Dog" signs which is covered under Item 6d on the agenda for approval.
- Cllr. Mitchell has organised with the website host and now the Lengthsman web page with details on how to report Lengthsman tasks and Election Briefing information has all been added to the Parish Council website.
- Police Commissioner fund is requesting bids to be submitted by the end of March.  
*Action: The Clerk to ascertain information on "Smart Water" and send to Cllr. Mitchell.*
- Land Registry records for Pinvin Memorial Hall, Playing Fields to be amended. Cllr. Mitchell has looked into this matter and ascertained that certain aspects especially advice on the Pinvin Memorial Hall were more complex than originally thought. It was suggested that David Greer, a local Solicitor, be contacted to assist. A quotation of £400 + £30 Land Registry fee was obtained. *Action: Clerk to add this item on to the April Agenda to approve the expenditure for this item.*
- New Homes Bonus Scheme- Cllr. O'Dell contacted Tracy Perkins to inform her that the Parish Council is interested in applying for its New Homes Bonus funds. Tracy has asked to be kept informed of proposals but stipulated that there was no need to rush the application. Cllr. O'Dell has created a draft survey for the options and she will send this to Tracy along with a quote she has received from Wicksteed as an idea of costings for teenage equipment and a draft proposal before the cut-off date of the 19<sup>th</sup> March. Cllr. O'Dell will then do the survey around Pinvin to ascertain what the community wants.
- Secure and assemble new benches obtained through grant funding. Cllr. Coates and the Lengthsman, Peter Hurst provided quotes for the assembly of the benches. This is covered under item 6f on the agenda for approval.
- Dangerous pothole on the Pinvin road and the start of the A44 area. Cllr. Tucker asked for clarification on the location of the pothole and agreed to report to WCC Highways.  
*Action: Cllr. Tucker to report the pothole to WCC Highways.*
- State of the gutters being full of mud along Main Street/towards Upton Snodsbury. Clerk reported this to WDC on the 7<sup>th</sup> February but as yet no feedback received. *Action: Clerk to chase WDC.*
- Cllr. Mustard reported that a litter bin outside the workshop on Main St has a faulty catch/hinge lid. *Action: Clerk to report to WDC Cleansing Department.*

#### 6. Finance

##### a) Current Balances at 5<sup>th</sup> March 2019

Current Account	£ 2,852.91
Business Account	£21,536.12
<b>Total:</b>	<b>£24,389.03</b>

- b) Receipts-£10 Allotment Deposit contribution and £10 Allotment payment. Total £20. **Noted.**
- c) Informal Bank Account Reconciliation at 05/03/19 was reported to the meeting and checked by Cllr. Coates and agreed as reconciled
- d) Approve quote for 400mm x 400mm 5 signs @ £21.50 each ex vat totalling £107.50 + vat from Star Sign UK for “Clear up after your Dog Signs”. Cllr. Biddle Proposed and Cllr. Mustard Seconded that the quote be approved. All in favour. *Action: Clerk to raise an order and request a Proforma Invoice.*
- e) Approve quote of £600 + VAT= £720.00 including VAT for two benches for playground, financed by Entrust Grant. Cllr. Wilson Proposed and Cllr. Coates Seconded that this be approved. All in favour.
- f) Two quotes were received to assemble and install the new benches. Quote of £85.00 + vat from Richard Coates and Quote from Peter Hurst for 3 to 4 hours @ £12 per hour (£48). Cllr. Mustard Proposed and Cllr. Wilson Seconded that the quotation provided by Peter Hurst be approved. Cllrs. Mitchell, Biddle, O’Dell in favour. Cllr. Coates abstained from voting.
- g) To approve S106 expenditure for improvements to Pinvin Play Area using Playdale as Contractor and Star Sign UK for playground signage for up to £21,662.83, ref WDC Executive Board meeting 6 February 2019. Cllr O’Dell Proposed and Cllr. Mustard Seconded that this expenditure be approved. All in favour.  
A meeting is scheduled for 8/3/19 with Playdale. Cllr. O’Dell and Wilson were duly authorised to sign the order with Playdale subject to the quote being the same as received. Cllr. Mitchell Proposed and Cllr. Biddle Seconded that this be approved. All in favour.

h) Payments to be reported: 5<sup>th</sup> March 2019

Clerk Salary: 5 <sup>th</sup> March 19	£ 339.11
Clerk Expenses to 5 <sup>th</sup> March 19	£ 40.18
HMRC to 5 <sup>th</sup> March 19	£ 40.60
Stan Wall and Son (Oak Benches)	£ 720.00
Playdale Playgrounds Ltd	£ 626.72
Peter Hurst Lengthsman Feb 19	£ 95.00

**Total** **£ 1861.61**

Cllr. Coates Proposed and Cllr. Wilson Seconded that the above payments be approved.

**7. Planning**

- **19/00199/HP** Hayrick Cottage, Main Street, Pinvin, Pershore, WR10 2ER- Single storey rear extension for Consultation. Noted.
- Cllr. Biddle raised concerns over enforcement issues regarding the Pinvin Piggeries where people are living in caravans on the site when an injunction is in place stating no caravans. *Action: Clerk to report this to WDC Enforcement for investigation.*

**8. Lengthsman Job List** – Cllr. Wilson reported that the Lengthsman is currently edging paths around Pinvin and is currently working on Upton Snodsbury Rd before Long Lane. Cllr. Mustard further reported a footway drain on Main Street near to the workshop which is currently buried that needs digging out.

**9. Application for new allotment** – The allotment holder AV12 would like to take over AV11 in addition to their existing allotment. This allotment is not currently in use. A local resident who attended the meeting also enquired about an allotment. *Action: Cllr. Mitchell to check*

existing contracts regarding vehicular access and pedestrian access and forward the contract once checked to the clerk along ~~with an up to date plan of the allotments~~ to send out to the two new allotment applicants.

#### 10. Correspondence-

- 8/2/19 – Email- Keep Britain Tidy's Great British Spring Clean 22<sup>nd</sup> March to 23 April. *Action: The Clerk to obtain further information on this and to purchase 6 litter picking tools for general use within the village.*
- 11/2/19 – Email- Defibrillator Appeal for Parish Councils from charity London Hearts. *Action: The Clerk to reply saying that we are registered with the British Heart Foundation.*
- 14/2/19 – Email- Cllr. O'Dell forwarded an email received from a local resident re ongoing speeding issues on Main Street especially at North End and Gosney Fields. Councillors discussed this and it was decided to approach Gerry Brienza to see whether a further post can be obtained to be located at this end of the village to use with the mobile VAS signage. *Action: Cllr. Mitchell to contact Gerry Brienza about permission for a post to be installed and to see whether the promise of a free post still applies following the purchase of the Parish Council's equipment.* Cllr. Mitchell further commented that the new speed gun purchased for random speed testing could also prove useful for this problem. *Action: Cllr. O'Dell to reply to the resident to inform her of our discussions and proposed follow up.*

#### 11. Reports

##### District/County Councillor: Cllr. Liz Tucker.

Cllr. Tucker advised that Gerry Brienza WCC Highways Liaison is retiring at the end of March from WCC. Before he leaves Cllr. Tucker is arranging with Gerry for a tour around to go over any outstanding issues in the last week of March. Cllr. Tucker asked Councillors to consider whether there were any outstanding Highways issues and if so to let her know.

Cllr. Tucker reported that she has given a calculus grant for the Police. A speed camera/gun has been purchased which will be kept in the Evesham Neighbourhood Watch Office. P.C. Brown can take it out when possible for use in the locality when he gets a spare half hour.

Cllr. Tucker asked the Parish Council whether they had any comments with the Pinvin Crossroads Planning Proposal before it goes to the planning committee. The Parish Council commented that generally they were quite content with the proposals.

From 21<sup>st</sup> March the Spion Kop Disabled Space comes into force. Cllr. Tucker re-iterated that this was a general disabled space and not specific to an individual.

WDC Legacy Fund now launched where monies which would have been NHB funding will be used for projects such as community/village halls. The first batch of bids has been heavily orientated to village halls. The second phase won't be until the end of 2019 but at some stage Pinvin Parish Council will have to decide on Pinvin Memorial Hall and how this project can be developed. Throckmorton Village Hall was given as a good example of what could be easily achieved. Cllr. Tucker to obtain the names of the company used for Throckmorton Village Hall.

WDC has agreed a nil increase in the Council Tax for 2019/20 which means that they will run at a slight deficit budget.

WCC Council tax is scheduled to go up by 3.94% having got big problems, spending 70% of its funding on adult social care.

**Village Organisations** – None reported.

#### 12 EXCLUSION OF PUBLIC AND PRESS

The council is asked to RESOLVE that, under Section 100A of the Local Government Act, 1972, the public and press be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in paragraphs 1, 2, 3 and 7 of Schedule 12A of the Act.

- a) A report was received on the Clerk salary for 2019. Cllr. Mitchell Proposed that the report be approved, Cllr. Wilson Seconded. All in favour.

**Date of next meeting – Tuesday 2<sup>nd</sup> April 2019- Pinvin Memorial Hall**

**The meeting closed at 9.10 pm.**

**APPENDIX 1 PUBLIC QUESTIONS.**

Cllr. Biddle reported traffic cones that had appeared on Station Road, Pinvin outside the garage. He had made enquiries and investigated but it seems that they cannot have been set by WCC Highways as they were not standard cones. It was agreed that the cones be moved.

A member of the public enquired about taking over an allotment AV18. Contact details were left and the Parish Council agreed to forward the necessary documentation and Allotment Agreement for signing.