

PINVIN PARISH COUNCIL

Minutes of Meeting of Pinvin Parish Council held at Pinvin Memorial Hall on

Tuesday 4th June 2019 at 7.30pm

Present

Cllrs S Mitchell (Chairman), D Biddle, A Wilson, A Mustard, R. Coates, T. O'Dell, Cllr. Rowe. Carole Hirst (Clerk). Cllr. L Tucker (District and County Councillor).

1. Apologies for absence- None

2. Declarations of Interest- None.

3. Parishioners' comments- Please see Appendix 1.

4. Minutes of meeting held on Tuesday 7th May 2019

Cllr. Wilson Proposed and Cllr. Coates Seconded that the Minutes were a true and accurate record. All in favour. The Minutes were duly signed.

5. Matters arising from 7th May 2019

- New Homes Bonus - Cllr. O'Dell contacted Tracy Perkins from WDC with the survey results to discuss whether a joint option approach was viable. Tracy responded saying that a two-pronged approach of Teenage Play Equipment and Community Orchard would be acceptable. Tracy reported that a submission should be received by the 12th June. Cllr. O'Dell suggested that opinions be sought from the community through Pinpoint as further evidence. Cllr. Mitchell requested that Cllr. O'Dell prepare a submission for the 12th June deadline. *Action: Cllr. O'Dell to prepare the submission for the 12th June deadline and send a draft to Cllr. Mitchell by the weekend of 8th June to agree before submitting.*
- Pinvin Litter Picking event- It was agreed that the event be scheduled for Sunday 14th July at 10am. To advertise in Pinpoint for volunteers. *Action: Clerk to liaise with Wychavon DC to organise the loan of equipment for the litterpick.*
- 19/00613/FUL Agricultural Land, Abbey View Road, Pinvin- Construction of new petrol filling station- Response submitted 24th May by the Clerk. Cllr. Tucker further reported that further information had been requested by the Planning Officer re tanks and drainage. *Actions: Cllr. Tucker to send details of this to the Clerk to circulate to Councillors. Cllr. Mitchell to check land ownership and consult with Councillors and also to write to the Co-op.*
- 19/00896/HP - 2 Ashfurlong Drive, Pinvin, Pershore, WR10 2FT-Erection of detached garage with part demolition of existing integral garage and conversion to habitable purposes- Cllr. Mustard agreed to draft a response for the Clerk to submit to planning with this in mind. On the 28th May the Clerk sent the response to consultation. Cllr. Mustard reported that having spoken to the Planning Department regarding the shed at this property that the shed now seems to have disappeared. **Noted.**

6. Finance

a) Current Balances at 25th May 2019

Current Account	£ 4331.13
Business Account	£ 24,276.34
Total:	£ 28,607.47

b) Receipts-1 x £10 Allotment payment Allotment payments; £87.90 WCC Lengthsman payment. Lloyds Bank Interest £1.25. Roof Top Housing - £1,347.70 **Total Receipts: £1,446.85. Noted.**

c) A Formal Bank Account Reconciliation at 25/05/19 was reported to the meeting and checked by Cllr. Coates and agreed as reconciled.

d) Payments to be reported: 4th June 2019

New Farm G M	£444.00
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Clerk Salary: 5/06/19	£357.53
Clerk Expenses to 5/6/19	£ 36.90
HMRC 5/6/19	£ 39.40
Wyre Piddle PC Shared Paper	£ 2.80
ICO (Data Protection Registration 2019/20)	£ 35.00
Wychavon DC Annual litter bin empty and cleanse	£ 89.10
Peter Hurst Install Bench May	£ 42.50
Peter Hurst May Lengthsman	£ 52.20
<u>Total</u>	<u>£ 1099.43</u>

Cllr. Rowe Proposed and Cllr. Wilson Seconded that the above payments be approved. All in favour.

e) Playdale Playground completion and payment.

The Clerk has received the final invoice for the full balance from Playdale regarding the new play area at Pinvin Playing Fields. Originally agreed was a 10% retention for 2 months. This has not been taken into account on the invoice. *Action: Clerk to contact Playdale to raise this issue to get a Credit Note issued for the 10% and to re-invoice the Parish Council in 2 months time for the balance.*

7. Planning

- **19/01044/HP- The Hyde, Worcester Road, Pinvin, WR10 2DX-** Erection of a triple garage with office. Consultation to 6th June- No Comments to be submitted.
- **19/00399/HP Mullion Terrace Road, Pinvin, WR10 2DJ-** Installation of two Velux rooflights to front elevation. Consultation to 6th June. - No comments to be submitted.
- **19/01183Ful 12 Pershore Terrace, Pinvin, WR10 2DR -**New build end of terrace three storey house, and refurbishment to No.12 Pershore Terrace to include change of use from shop to residential. The Council would agree to the change of use to residential as when it was a shop it was ineffective due to its location. The existing site is a very poor location for a retail outlet. *Action: Cllr. Mustard to prepare a response for the Planning Portal and forward to the Clerk to submit.*

8. Land Registry, transfer of allotments and playing fields from Nicola Harding to Parish Council.

It was Proposed by Cllr. Rowe and Seconded by Cllr. Coates that Cllr. Mitchell (Chairman) and Cllr. Mustard (Vice-Chairman) be designated to sign the Land Registry document with use of their addresses and the email address clerk@pinvin.org.uk be used as the designated email address. All in favour.

9. Pinvin Parish Council Website and Email.

The clerk spoke about problems being experienced with both emails and the parish website. Cllr. Mitchell Proposed and Cllr. Mustard Seconded that the website hosting be put under review. *Action: Cllr. Mitchell and Cllr. Mustard with the Clerk would undertake the review and report back to the next Parish Council meeting.*

10. Lengthsman Job List –

Cllr Wilson reported that the Lengthman had installed the bench on the outside of the Pinvin play area on Pinvin playing fields and that the 2nd bench for the inside of the play area was yet to be installed.

11. Pinvin Allotments.

A meeting of the Allotment Committee took place on the 21st May 2019. The meeting began in the carpark of Pinvin Memorial Hall, but it was conducted as a walkaround, travelling around the parish land of the playing fields and the allotments.

There was a query raised about the history of the allotment site's water bill. The Clerk was asked to investigate. The last bill received was April 2018 where Severn Trent closed the account and the account moved the account across to WaterPlus. The Clerk contacted WaterPlus who had "The Occupier" on the account details with the address of the Allotments. WaterPlus asked the

Clerk to collect the water meter reading and number from the meter in order to establish an account and then a bill will be raised by WaterPlus for outstanding payment. It appears all commercial water accounts were discontinued by Severn Trent in April 2018 in Pinvin. *Action: Cllr. Biddle to photograph the water meter with meter number and reading on it and send to the Clerk. Clerk to supply the information to WaterPlus.*

The willow trees on the allotment land were reiterated as needing removal this season. It was decided that the previous response from the Pre-School was unacceptable. The allotment committee felt they need to act. *Action: The Clerk to go back to the Pre-school with a response to be agreed with Cllr. Mitchell requesting that a site meeting be convened at the earliest opportunity.*

The rear access path to AV allotments is in worse conditional than many Cllrs remembered. The Parish Council discussed whether there was enough budget to cover this. *Action: Cllr. Wilson to get a price from the Lengthsman for the work to be undertaken. The Clerk was asked to put this on the agenda for the July Parish Council meeting to agree the budget spend.*

An empty AV allotment was discussed, and a change of current holder to a new tenant. *Action: Notice of change to previous holder, and new agreement with new interested tenant. Clerk to prepare a letter to terminate existing tenancy agreement and to send it to Cllr. Biddle to enable it to be hand delivered.*

12. Correspondence-

15th May – Worcester News – request for the newspaper/website. **Noted.**

17th May – Wychavon DC- Community Led Housing – Call for Information. **No action.**

24th May – WCC - A44/A4104/B4082 - Pinvin - Junction Improvement Scheme – Package of Proposed Traffic Regulation Orders. **Noted.**

13. Reports

District/County Councillor: Cllr. Liz Tucker.

Cllr. Tucker reported that the Station Road traffic lights were now working. She further reported that WCC budget for 2018/19 was £2million overspent. (Passenger Transport and Buses). WCC has issued a high-level strategy document for consultation this week. First Buses have decided that they do not want to continue to provide a service. From a local perspective the hopper bus contract has been extended. Community Transport needs to develop more within local communities.

Village Organisations – None reported.

Date of next meeting – Tuesday 23rd July 2019 Parish Council Meeting at 7.30pm

The meeting closed at 9.45 pm.

APPENDIX 1 PUBLIC QUESTIONS.

No members of the public attended. However, it was reported that there had been parking issues at the school with one very near miss. Cllr. Mitchell to arrange a meeting with the Head Teacher re parking issues at the school.

It was also noted that there seems to be a lot of HGV lorries driving through the village. Cllr. Mitchell suggested that a day on monitoring the traffic through the village be organised and a date of 11th June from 6am to 8pm was set and a rota organised with Councillors. The monitor would check the number of HGV Lorries as a percentage of traffic flow that drive through the village on that day to see if it exceeded 5%. A location on Main Street opposite the new housing by the Coach and Horses Pub was agreed to be clear and safe.