

PINVIN PARISH COUNCIL

Minutes of Meeting of Pinvin Parish Council held at Pinvin Memorial Hall on Tuesday 23rd July 2019 at 7.30pm

Present

Cllrs S Mitchell (Chairman), D Biddle, R. Coates, T. O'Dell.
Carole Hirst (Clerk). Cllr. L Tucker (District and County Councillor).

1) Apologies for absence- Cllr. Mustard, Cllr. Rowe .

2) Declarations of Interest- None.

3) Parishioners' comments- None

4) Minutes of meeting held on Tuesday 4th June 2019

Cllr. Biddle Proposed and Cllr. Coates Seconded that the Minutes were a true and accurate record. All in favour. The Minutes were duly signed.

5) Matters arising from 4th June 2019

- New Homes Bonus Funding Application – Cllr. O'Dell informed the Parish Council that WDC had now awarded the New Homes Bonus funding. (Covered under Item 10 on the agenda).
- Pinvin Litter Picking event took place on Sunday 14th July at 10am. Six people took part including Cllr. O'Dell who managed the day and Cllr. Coates. It was reported as a great success. A purchase of bag rings would be a useful purchase to consider for the future.
- 19/00613/FUL Agricultural Land, Abbey View Road, Pinvin- Construction of new petrol filling station- Cllr. Mitchell reported that the land ownership was Crosslikey Supermarket. Cllr. Tucker reported that this application will be going to the August Planning Committee at WDC. With Officer's recommendation of approval. The Parish Council are recommending opposing this. *Action: Clerk asked to check whether comments were submitted for this application and report to Cllr. Mitchell.*
- Clerk contacted Playdale and raised the issue of retention obtained a Credit Note which was issued for the 10%. The Clerk requested that they re-invoice the Parish Council in 2 months time for the balance. Invoices for a total of 90% of the cost have now been paid to Playdale.
- Allotment WATER Meter- The Invoice has now been received and in on the agenda on the payments list for approval.
- Pinvin Pre-School Allotment – Willow Trees – Cllr. Mitchell met the Pre-School. Cllr. Biddle has arranged the mowing and strimming is to be undertaken shortly organised by Cllr. Biddle. Cllr. Biddle has arranged a strimmer but the Pre-School will need to cover the costs of petrol for this work. *Action: Cllr. Mitchell to go back to the Pre-School to discuss the plans and to inform them that the trees including the Willow will need to be cut right back. The Pre-school are to be informed that the tree work should be carried out by the beginning of September or they should give up the allotment.*
- AV Allotment change of tenant - Clerk prepared a letter to terminate existing tenancy agreement with one month's notice which was delivered to tenant 11th June. New contract has been prepared and sent to new tenant. Contract received. Tenant has requested permission or enquired about a poly-tunnel. *Action: Clerk to ask for more details on the Poly tunnel to enable the Parish Council to discuss this.*
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6) Finance

a) Current Balances at 16th July 2019

Current Account	£ 7,284.85
Business Account	£ 19,277.98
Total:	£ 26,562.83

b) Receipts-1 x £10 Allotment Deposit J Lines. WCC £1187.61 Grass Cutting Contribution. Section 106 £9999.63, Lloyds Bank Interest £2.01 = **TOTAL £11,199.25**

c) A Formal Bank Account Reconciliation at 16/07/19 was reported to the meeting and checked by Cllr. Coates and agreed as reconciled.

d) Allotment clearance – discuss budget approval – Defer to the September agenda. *Action: Clerk to place it on the September agenda.*

e) Budget Review for Bailiff Enforcement (£1690.00 net of VAT). It was Proposed by Cllr. Coates and Seconded by Cllr Biddle that Provisions budget be revised from £500 to £1690.00 to cover the Civil Enforcement costs, the Street Lighting Maintenance be revised down from £8,000 to £5010 and Street Lighting Energy Budget be revised from £1800.00 to £3100.00 to account for increases in energy costs due to changes in contractual arrangements with NPower. The Parish Council to consider searching round for a new contract for Street Lighting energy.

f) VAS Battery renewal (shared cost between Pinvin, Wyre Piddle and Throckmorton PC - £29.17 cost to each Parish Council. Cllr. Coates Proposed and Cllr. O'Dell Seconded that this be approved. *Action: Clerk to inform Throckmorton PC that the Parish Council had approved payment.*

g) Payments to be reported: 23rd July 2019

New Farm G M	£ 873.60
Clerk Salary: 5/07/19	£ 357.53
Clerk Expenses to 5/7/19	£ 36.90
HMRC 5/7/19	£ 39.40
Peter Hurst Install 2 nd Bench	£ 42.50
Peter Hurst June Lengthsman	£ 59.70
ICO Membership 2019/20	£ 35.00
WaterPlus (1 st April 2018 to Jan 19	£119.61
NPOWER Invoice 1 st Apr to 30 th June	£123.32 Paid
NPOWER Invoice 1 st Apr to 30 th June	£586.38 Paid
Wychavon Sports Council	£ 24.00
Wychavon District Council – uncontested Election costs	£ 50.00
The Coach and Horses (Room Hire Arts Workshops)	£360.00
Clerk Salary to 5 th August	£357.53
HMRC to 5 th Aug Clerk	£ 39.40
Total	£ 3,104.87

Cllr. O'Dell Proposed and Cllr. Coates Seconded that the above payments be approved. All in favour.

e) Playdale Playground completion and payment.

The Clerk has paid the 2nd Invoice of £9599.66 and arranged for the 10% remaining in retention to be invoiced in 2 months. *Action: Cllr. O'Dell to fill in the Guarantee Questionnaire from Playdale.*

7) Planning

- 19/00896/HP - 2 Ashfurlong Drive, Pinvin, Pershore, WR10 2FT- Change of use from community lawn area to residential curtilage. Also, erection of detached garage with part demolition of existing integral garage and conversion to habitable purposes.- **Amendments sent since original consultation sent out-** Some land included within red line is not part of the applicants domestic curtilage (was originally allocated as community green infrastructure space) and therefore needs to have a change of use included within application. Description to change also.

Consultation now until 7th July. Comments sent originally in May 19. Councillors reported “No Further Comment”

- **19/00399/HP-** Mullion, Terrace Road, Pinvin, Pershore, WR10 2DJ- Installation of two Velux rooflights to front elevation- **APPROVED.**
- **19/00613/FU-** Agricultural Land, Abbey View Road, Pinvin- **Construction of new petrol filling station-** Submission of Retail Sequential Assessment and Proposed Floodlighting Plan. Further notes covered under Matters Arising.
- **19/01583/FUL-**Unit 1, Dawes Way, Pinvin, Pershore, WR10 2FD-Proposed refuse vehicle depot, office/amenity building with associated parking/storage areas to vary condition 2 of ref. 13/02198/DW to allow the storage of limited quantities of waste on site. **CONSULTATION to 2nd July.** Cllr. Tucker reported that she had spoken to Wychavon and they assure her that this application is just to allow them to store limited quantities of textiles, electronic waste (WEEE) and batteries from kerbside collections on-site while they bulk up to reach a collection load from the relevant recycling company. These items are not bulky or smelly. *Action: Cllr. Tucker to forward the email from WDC that explains this and to also ascertain what kerbside recycling is on offer from WDC.*
- **19/01528/FUL** The Old Piggeries, Upton Snodsbury Road, Pinvin- Construction of stables- CONSULTATION to 10th August.
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8) Pinvin Parish Council Website and Email.

Four options were considered. 1) Continue as is; 2) Take the current website back into Parish Council control and ensure spam is dealt with satisfactorily; 3) Purchase a hosting package from an alternative supplier; 4) Use a specialist supplier such as Netwise.

Option 1 was rejected as not viable; Option 4 is expensive and at present there is no budget for that; Options 2 and 3 are the same given that they are in better hands. Cllr. Mitchell and Cllr Mustard felt that them spam issues could be largely tuned out and the uploading made much easier. Cllr. Mitchell Proposed and Cllr. Coates Seconded to go for Option 2 and see if the issues can be resolved, if not consider a specialist supplier in next year’s budget. All in favour.

9) Traffic Survey- Review and Next Steps.

The figures from the traffic survey on Main Street Pinvin show that on Tuesday 11 June 2019 between the hours of 6:00am and 8:00pm there were at total of 3367 vehicles passed the survey point, of which 220 (6.54%) were HGVs. Cllr. Mitchell reported that the figures The Parish Council got were as follows:

1	Motorcycles	7
2	Bus	29
3	Cars	2558
4	Light Goods	553
5	Rigid HGVs	146
6	Articulated HGVs	74

With this in mind, Cllr. Mitchell contacted Kieran Hemstock of WCC stating that “clearly the number of HGVs has increased, is there value in repeating the survey work you did, perhaps after the schools return?”. Cllr. Mitchell reported that he was now awaiting Kieran’s response.

10) New Homes Bonus – Successful application.

Correspondence was received on the 12th July from WDC detailing the outcome of Pinvin Parish Council’s NHB proposals. It stated that following consideration by the Localism and Communities Advisory Panel, their Executive Board considered the proposals at its meeting on 10 July 2019.

“The Executive Board has approved £19,610 of your New Homes Bonus (NHB) allocation as a contribution towards the community orchard and older children’s play area. “

Release of a further £3,000 allocated for maintenance which includes training and equipment for maintenance is subject to the provision of satisfactory evidence being received about how this portion of the budget will be spent.

Action: Cllr. O'Dell to obtain quotes for Basketball Hoop, Teen Shelter and Pull Up Bars. It was decided that the Community Orchard project should be advertised in Pinpoint to try and recruit volunteers as well as research other Community Orchards for ideas etc. Cllr. Mitchell agreed to take on the Community Orchard side of the project.

11) Review of Actions following the enforcement action.

A discussion took place regarding recent enforcement issues. It was decided that the Parish Council acted appropriately in their action. It was further discussed that the gates should be kept locked and that we should be as protected as we can be which it was felt we now were.

12) Lengthsman Supervision.

It was decided to defer this item until the co-option of a new Parish Councillor can be agreed. It was agreed to advertise the Parish Councillor vacancy in Pinpoint, on the Noticeboard and on the Website and discuss co-option on the September agenda.

Councillors gave thanks for the long serving hard work and commitment of Cllr. Alan Wilson who recently resigned as a Parish Councillors who, along with other tasks, managed the Lengthsman.

Action: Cllr. Mitchell agreed to write to Alan Wilson to thank him for his time and service as a Parish Councillor as above.

13) Correspondence-

6th June – Resident- The footpath in North End (particularly the end by the new housing development) is very overgrown with long grass and stinging nettles. At the end by the new houses the stinging nettles have grown right out onto the footpath making it almost impassable.
Action: Clerk to request that the Lengthsman takes a look at this to see if this can form part of his work.

18th June - Wychavon Village of Culture 2020. The competition will see the winning area awarded £5,000, with two runners up receiving £1,000 each, to deliver a programme of cultural activity during 2020. The programmes, which can include a mixture of visual arts, literature, music, theatre, heritage, sports and more, will need to reach a wide variety of audiences, lead to a lasting social impact and create a legacy for the area. To apply, areas need to submit an online Expression of Interest Form to us by 18 September 2019.

To access the form and for more information please visit www.wychavon.gov.uk/village-of-culture

- 24th June- WDC – emailed a flyer for “Active Parishes Small Grants” for new activities, for example – older people yoga, keep fit classes, set up a walking group, activity at a school (out of curriculum time), additional sports club sessions e.g. targeting a new age group- Grants between £100 and £500. *Action: Clerk to send this to the website host to upload onto website.*
- 5th July- Clerk at Throckmorton and Bishampton PC - Cllr C. Tucker suggested on July 1st that the parish councils neighbouring the airfield might like to consider engaging planning consultants to prepare a response to the SWDP Review when it goes to consultation, with the aim of reflecting the view of the parishes collectively. It was suggested that the parishes would share the cost, but as yet no estimates or information to forward. Councillors agreed to support this. *Action: Cllr. Tucker to ascertain the advice from Mike Oakley and recommendations on who to approach for this work. Clerk to write to the Clerk at Bishampton and Throckmorton PC to inform them of the decision.*
- 9th July- Cllr. Tucker email- Proposed Pershore Northern Link Road comprising the construction of a new highway and road bridge to the north of Pershore. “Today is the landmark day when planning permission has been given for our Northern Link Road. Unless some unexpected catastrophe occurs, all is now in place for the slow worms, lizards and grass snakes to be captured and moved to their new home in Hampton and for the construction work to start in November. “
- WCC 5th July - The Worcestershire Passenger Transport Strategy is now available online. WCC have already been out to several locations across the county to engage with members of the public, schools, surgeries, hospitals and libraries to promote consultation of our Strategy. <http://www.worcestershire.gov.uk/passengertransportstrategy>. *Action: Cllr. Mitchell to prepare a response to the survey.*
- Email- 11 July – Concerns over an area of land formerly part of The Piggeries. “The area of land had been sold off and its future use was in question. Some thoughts were that the land was going to be occupied by caravans even though there is an Enforcement Notice dated 27th

October 1997 banning the use of the land for "the stationing of caravans/mobile homes for residential purposes". Since we spoke various works have been carried out on the land and Cllr. Tucker is aware of what has been happening. Initially the original entrance drive to The Piggeries was more than doubled in width and a section of roadside verge and hedgerow removed to give access to the plot, no approvals were obtained for this work even though I (and Wychavon planners) was advised by County Highways that such approval is needed. Wychavon planners have not taken any action in this respect even though one of their officers has visited the site and appears to take a different view to Highways. Following this some laurel bushes were planted and a tarmac finished drive formed with a pair of very grand gates and gate pillars installed. A few weeks ago, a mini digger was used to scrape the turf off an area of land and the soil/turf was left piled up. In the last week or so a close boarded fence some 1.8-2m high has been erected around part of the plot presumably to conceal the activities that are now taking place. Most of the fence was erected last Saturday, a generator and power nail gun being used and with work starting at 6.30am. Some cutting of the roadside hedge was carried out on Sunday. Yesterday and today a mini digger and dumper truck have been working since 7am but the fencing now hides what is going on. No valid planning application has been made for any of the work carried out to date. The landowner did say at one stage that he wanted to erect stables and use the land for ponies (both stables and pony paddocks require planning permission under The Town & Country Planning Act 1990). An incomplete application was made in March this year, further information was requested by Wychavon but was not received by the given date of 25th April." The Resident has updated Cllr. Tucker who is in discussions with Tom Tudor at WDC. *Action: Cllr. Tucker to report back any further developments.*

- WCC Order 2019 (Prohibition of waiting on B4082 Main Street, Church Lane, Willow Close, and School Close, Pinvin) comes into force on August 1st, 2019. **Noted.**
- Email 19th July- Resident- In recent months there has been a speed camera van parked up on the green opposite the pub (coach and horses). The Resident asks whether it would be possible to suggest relocating it to the layby just after Gosney fields turning. Councillors Responding stating that where the speed van locates is not a decision or influence that we can make. They are situated for safety.
The Resident also asked is there any further developments on how the council intend to tackle the problem with a more permanent solution. Councillors reported that any decisions for further, more permanent solutions would be with Worcestershire County Council as the Highways Authority. *Action: Clerk to update the resident and refer the resident to WCC.*
- Cllr. O'Dell reported that she had been approached regarding the provision of a village noticeboard opposite Willow Close. Councillors commented that there was already a village noticeboard outside the Village Hall. *Action: Cllr. O'Dell to report this back to the resident.*
- Cllr. O'Dell further reported that at the back of Cameron Homes to the brook at the bottom of the fields there is an area that needs clearing up. Cllr. O'Dell has reported this to Cameron Homes who have agreed to clear this within the next month.

14) Reports

District/County Councillor: Cllr. Liz Tucker.

Cllr. Tucker report was covered throughout the agenda.

Village Organisations – Hannah Mains, the new Chairperson of the Village Hall Management Committee reported that she had two ideas for community projects which she would like the Parish Council to consider.

- 1) A pig roast on the Green outside the Coach and Horses Pub. Provisionally 14th September Late afternoon/evening. Councillors thought that staging it outside the Pub was a good idea and discussed its benefits. Councillors were all in favour of Hannah progressing this.
- 2) Hannah also discussed the viability of having a Community Christmas Tree. The Parish Council felt that that could be feasible and Councillors agreed to consider locations for this.

Hannah further reported that the Village Hall drains from the boy's toilets were discussed as they are continually requiring clearing for blockages. Councillors suggested that they should be jetted and rodded and that a company such a Dyno-rod or their equivalent be used.

Date of next meeting – Tuesday 3rd September 2019 Parish Council Meeting at 7.30pm

The meeting closed at 9.47 pm.

